

KANAWHA COUNTY COMMISSION AGENDA

Thursday, July 21, 2016

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commissioner Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission meeting on July 7, 2016

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

Sheriff - LED

Kevin Tyler Carte, Kanawha County Deputy Sheriff, Kanawha County Sheriff's Law Enforcement Department, full-time employee, \$38,000.00 per year, replacing Jeremy Ferrell, effective August 1, 2016

The Honorable John Rutherford, Sheriff

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

5:00 P.M.

Discussion and update regarding the recent Flood event which began on June 22, 2016, to include any and all necessary actions related to the flood response, to include discussion and approval of Intergovernmental Agreement for Kanawha County Administer the Town of Clendenin's Flood Plain Ordinance

Commission President Kent Carper

Commissioner Henry C. Shores

Commissioner Dave Hardy

Discussion regarding voting precincts 160, 240 and 270, to include whether voters have been placed in the correct districts for the 2016 General Election, with vote to be made following an August 10th Public Hearing at 5:00pm. In addition, discussion regarding Malden precincts 115, 117, and 123; to include discussion concerning whether voters in these precincts are located in the eighth Senatorial District or seventeenth Senatorial District

Commission President Kent Carper

Commissioner Henry C. Shores

Commissioner Dave Hardy

Discussion regarding appointing Jennifer Sayre, County Manager as Kanawha County Chief Recovery Coordinator for the Flooding that occurred on June 22, 2016, to include but not be limited to granting her full authority to act on the Commission's behalf for continued recovery and relief efforts

Commission President Kent Carper

Discussion regarding FEMA Public Assistance Application to include but not be limited to Emergency Request for Reimbursement Submitted for Debris Management Expenses

Commission President Kent Carper

Kanawha County Commission meetings through August, 2016
Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

DATE	TIME
Thursday, July 21, 2016	5:00 p.m.
Thursday, August 4, 2016	5:00 p.m.
Wednesday, August 10, 2016	5:00 p.m.*
Thursday, August 18, 2016	5:00p.m.

*Special Meeting

PUBLIC HEARING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Confirming and Ratifying Supervisor's Report of Claims and Short Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of Russell Lee Ashworth)

Order Declaring Re-Opened Estate Closed (Gilda N. Holloran aka Gilda Nellis Holloran)

Order Declaring Re-Opened Estate Closed (Estate of Laura Kelly)

Order Declaring Re-Opened Estate Closed (Estate of Kathrean Faye Myers)

Order Declaring Re-Opened Estate Closed (Estate of Hayse Stepp)

Order Referring to a Fiduciary Commissioner (Estate of Joe Pryor)

Recommended Order of Fiduciary Commissioner (Estate of Chester Mitchell Bourne)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Sourcelink Ohio LLC	Assessor's office	\$6,355.00	2017 Business Property printing and mailing services per quotes – long-term project
Cimco, Inc. (revised)	Maintenance Annex	\$18,703.12	Increase PO \$8,703.12 for labor and freight for Emergency HVAC repairs in the Judicial building
Waste Management (revised)	Kanawha Co. Commission	\$244,637.04	Increase PO \$194,637.04 for additional flood debris removal for the flood event of June 22, 2016
City of South Charleston	Kanawha Co. Planning & Community Dev.	\$7,500.00	Contribution for 2016 Spring Cleanups
Travelers CL Remittance Center	Kanawha Co. Commission	\$1,015,189.00	CGL Insurance Premium for FY 2016-2017 as follows: property, inland marine & crime policy \$152,717; auto liability \$309,090; auto physical damage \$105,762; general liability \$117,249; professional liability \$184,411; and umbrella \$145,960
Brickstreet Insurance Company	Kanawha Co. Commission	\$276,505.00	Workers compensation insurance premium for Fiscal Year 2016-2017
Frontier	Kanawha Co. Commission	\$53,173.44	Mitel Phone System lease payments @ \$4,431.12 per month

Metro Emergency Operations Center of Kanawha Co.	Kanawha Co. Commission	\$8,873.14	Reimbursement for expenses to work Metro 911's ALT PSAP
Electronic System & Software Inc.	Kanawha Co. Commission	\$56,269.88	Usage agreement and support \$14,067.47 per quarter
Rodney Loftis & Son	Kanawha Co Commission	\$152,170.00	Flood cleanup Clendenin, WV for flood event of 6/22/16
Kanawha Co. Sheriffs Dept.	Sheriff's Law Enforcement Div.	\$5,814.80	HEAT reimbursement
United Bank	Kanawha Co. Commission	\$14,867.44	P-Card purchases for flood event of June 22, 2016: Matheson resale – Medical Steel \$1,905.37; Walmart – supplies \$93.42; \$3,942.44; \$170.24; Panera Bread – food \$59.36; Sams Club – Food \$219.93; supplies \$2,724.24; food/supplies \$443.92; supplies \$3,869.08; One Stop – Ice \$9.18; McDonalds – food \$116.85; Lowes – Supplies \$1,019.93; Papa Johns – food \$130.88; Olive Garden – Food \$162.60
B. I. Inc.	Home Confinement	\$50,000.00	Maintenance, repair & GPS for monitoring equipment
Redwood Toxicology Laboratory Inc.	Home Confinement	\$10,000.00	Drug screening supplies and services
West Virginia American Water	Kanawha Co. Planning & Community Dev.	\$7,964.95	Installation of one (1) fire hydrant on MacCorkle Ave., SW near western end of Value City Complex in Jefferson (Jefferson VFD service area). Replaces PO #S150455

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending fiscal year 2016-2017 budget revision*):

Vendor	Department	Amount	Comments/Description
Tyler Trucking Co LLC	Kanawha Co. Commission	\$204,084.00	Trucking services- hauling debris to landfill 6/27/16-7/2/16 flood event of 6/22/16

K&N Contracting	Kanawha Co. Commission	\$146,093.44	Flood debris cleanup – flood event of 6/22/16
Larch Oil & Gas	Kanawha Co. Commission	\$46,519.00	Flood debris cleanup – flood event of 6/22/16

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of July 21, 2016*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of July 21, 2016*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Orders entered by the Clerk of County Commission of Kanawha County, West Virginia

The Honorable Vera J. McCormick, County Clerk

New Employee: Kevin Tyler Carte, Kanawha County Deputy Sheriff, Kanawha County Sheriff's Law Enforcement Department, full-time employee, \$38,000.00 per year, replacing Jeremy Ferrell, effective August 1, 2016

Order reappointing J.D. Stricklen to the Kanawha County Planning Commission (term to expire July 31, 2019)

Order reappointing David Fletcher to the Kanawha County Planning Commission (term to expire July 31, 2019)

Order reappointing Martin Castleberry to the Kanawha County Planning Commission (term to expire July 31, 2019)

Order reappointing Mark C. Shamblin to the Kanawha County Planning Commission (term to expire July 31, 2019)

Order reappointing S. K. Miller to the Kanawha County Planning Commission (term to expire July 31, 2019)

Order reappointing Bobbie Howard to the Kanawha County Planning Commission (term to expire July 31, 2019)

Order reappointing Jerry Childers to the Kanawha County Planning Commission (term to expire July 31, 2019)

Order reappointing W. Kent Carper to the Kanawha County Planning Commission (term to expire July 31, 2019)

Order reappointing Barry Kemerer to the Kanawha County Planning Commission (term to expire July 31, 2019)

Order reappointing Jack Lavender to the Kanawha County Planning Commission (term to expire July 31, 2019)

Order reappointing Robert W. Ritenour to the Kanawha County Planning Commission (term to expire July 31, 2019)

Order Authorizing the President of the Kanawha County Commission to execute the "Service Agreement Non-Hazard Waste Service Summary" between the Kanawha County Commission/Planning Department and Waste Management for the Three 2016 Fall Cleanups

Order Authorizing the President of the Kanawha County Commission to execute the "Section 147(f) Approval and Written Agreement" between the Kanawha County Commission and Pinch Volunteer Fire Department, Inc.

Order authorizing its President of the Kanawha County Commission to execute the "Acceptable Conditions & Recycling Charges" Agreements between the Kanawha County Commission and Green Wave Computer Recycling

Order authorizing the Clerk of the County Commission to issue check payable to Augusta Arthur in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Tyler Davis in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Briana Edwards in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Joshua Gainer in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Logan Griffith in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Brooke Hirst in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Timothy Hutchinson in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Alexander Martin in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Molly Plante in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Jonathan Stricklen in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Zaviae Walker in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Lora Walker in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Skyler Workman in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the Clerk of the County Commission to issue check payable to Greg Jones, Jr., in the amount of Three Hundred Dollars (\$300.00), representing Summer Intern Book Reimbursement Program from Line Item No. 001-401.00-5-68.00 (*County Commission Contributions*)

Order authorizing the President of the Kanawha County Commission to execute Intergovernmental Agreement for Kanawha County to Administer the Town of Clendenin's Floodplain Ordinance (a copy of which is attached hereto)

Order Authorizing the President of the Kanawha County Commission to sign a grant agreement for the West Virginia Division of Justice & Community Services Community Corrections Fund Grant Program

Carrie Hill, Legislative Liaison/Grant Coordinator

Approval of the Erroneous Assessments submitted by the Kanawha County Assessor (decrease \$43,984.00)

Marc Slotnick, County Attorney

Order authorizing the President of the County Commission of Kanawha County to Execute a State of West Virginia Department of Environmental Protection Little Control Grant Agreement and Budget Analysis and Notice of Award for 2017 for \$3,000.00 with a matching requirement of \$3,000.00

Order authorizing the President of the Kanawha County Commission to sign the Highmark West Virginia Stop Loss Contract and Master Health Services Agreement

Order appointing Jennifer Sayre, County Manager as Kanawha County Chief Recovery Coordinator for the Flooding that occurred on June 22, 2016, to include but not be limited to granting her full authority to act on the Commission's behalf for continued recovery and relief efforts

Order Authorizing the Clerk of the County Commission to issue a check from General County, #001-401.00-5-67.00, in the amount of Two Hundred Thousand Dollars (\$200,000.00) to the County Emergency Response Fund #021, as budgeted for Fiscal Year 2016-17

Kim Fleck, Director of Finance

Order Authorizing the President of the Kanawha County Commission to execute a Federal Reserve Bank of New York, JP Morgan Chase Bank, Release of Collateral Form

Kim Fleck, Director of Finance

Order Authorizing the President of the Kanawha County Commission to sign a service agreement with The Howard E. Nyhart Company, Inc. (Nyhart) for the purpose of providing the FYE June 30, 2016 interim actuarial valuation as required by GASB 45

Kim Fleck, Director of Finance

The Revision of the Levy Estimate (Budget) for the County of
 Kanawha - F.Y. 2016-2017 General Fund Budget Revision #1
 Kim Fleck, Director of Finance

1. **Fiscal Year 2016-2017 Emergency Response Fund Line Item Budget Revision**

REVENUES:

021-388-0-00.00	Emergency Resp - Transfers from other funds	300,000
021-299-0-00.00	Emergency Response- Fund Balance	50,632

EXPENDITURES:

021-401-00-3-41.00	Emergency Resp - Supplies	350,632
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2. **Fiscal Year 2016-2017 Public Safety Grant Fund Line Item Budget Revision**

REVENUES:

029-299-0-00.00	Public Safety Levy - Assigned Fund Bal	303,299
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EXPENDITURES:

029-711.00-5-68.09	Public Safety- Dunbar Fire	391
029-711.00-5-68.19	Public Safety- Marmet	25,000
029-711.00-5-68.27	Public Safety - So Chas Fire	9,822
029-711.00-5-68.29	Public Safety- Tornado VFD	8,750
029-711.00-5-68.48	Public Safety- Kan Co Parks Police	8,494
029-711.00-5-68.58	Public Safety - D Adkins Memorial	10,370
029-711.00-5-68.66	Public Safety - KCSD Co-wide MDT	20,071
029-711.00-5-68.69	Public Safety - Heat	1,718
029-711.00-5-68.70	Public Safety - KCSD Bomb	227
029-711.00-5-68.71	Public Safety - KCSD SWAT	6,106
029-711.00-5-68.72	Public Safety - Fire Radio Projects	6,376
029-711.01-5-68.00	Public Safety - Dedicated to KCSO	205,974

3. Fiscal Year 2016-2017 General Fund Budget Revision #1

REVENUE:

001-298-0-00.00	Assigned Fund Balance	197,088
001-299-0-00.00	Un-Assigned Fund Balance	5,583,303

EXPENDITURE:

001-401.00-2-26.00	Co Commission - Insurance	1,998
001-401.00-5-67.00	Co Commission – Transfers to other funds	5,583,303
001-402.00-2-14.00	Co Clerk – Travel	2,142
001-402.00-2-30.00	Co Clerk – Contracted Services	635
001-404.00-2-12.00	Sheriff Tax - Printing	7,103
001-404.00-3-41.00	Sheriff Tax - Supplies	2,047
001-404.00-3-41.01	Sheriff Tax – Equipment, non depr	15,783
001-406.00-2-12.00	Assessor – Printing	17,772
001-413.00-3-41.00	Elections - Supplies	4,361
001-428.00-3-53.00	Data Processing - Software	7,702
001-430.00-5-68.35	Com Dev – Contributions, Cleanup	11,612
001-442.02-5-68.00	Fed Grant Domestic Violence - Contributions	30,000
001-460.00-3-50.00	Co Clerk Cons Fees – Computer Indexing	8,000
001-700.00-3-41.02	Sheriff LED – Operating Grant	76,333
001-713.00-5-68.54	FD Emer Services – So Charleston Fire	5,468
001-713.00-5-68.99	FD Emer Services – Fire Contengencies	6,132
		5,780,391

4. Fiscal Year 2016-2017 Assessor Valuation Fund Line Item Revision

REVENUE:

056-299-0-00.00	Assessor’s Valuation Assigned Fund	31,592
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EXPENDITURE:

056-407.00-3-53.00	Assessor’s Valuation Software	31,592
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5. Fiscal Year 2016-2017 Capital Fund Line Item Budget Revision

REVENUES:

090-299-0-00.00	Capital Equip – Fund Balance	630,562
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EXPENDITURES:

090-401.00-4-50.00	Capital Equip - Buildings	16,401
090-401.00-4-50.03	Capital Equip – Annex Building	937
090-401.00-4-50.04	Capital Equip – Annex Equipment	20,000
090-401.00-4-50.07	Capital Equip - 301 Building	7,346
090-401.00-4-57.01	Capital Equip – Co Comm Capital Building	83,405
090-401.00-4-52.03	Capital Equip – Co Clerk Elections	300,000
090-700.00-4-56.03	Capital Equip – Sheriff LED Equipment	202,473
		630,562

CHECK REGISTERS/SUPPLEMENTALS (*Order Confirming and Approving Disbursements to be made by the Clerk of the County Commission of Kanawha County*)

Waste Management for the Kanawha Co. Commission, in the amount of \$110,780.03, for flood debris removal for the flood event of June 22, 2016

Brickstreet Insurance Company, for the Kanawha Co. Commission, in the amount of \$69,126.00, for workers compensation insurance premium for fiscal year 2016-2017

United Bank P-Card payment for purchases for flood event of June 22, 2016, in the amount of \$14,867.44

Ratification of Documents processed off the bench on July 1, 2016:

Purchase Order and Emergency Check: U.S. Postal Service for the Assessor's office in the amount of \$30,500.00 for permit postage

Purchase Order and Emergency Check: Software Systems Inc., Postage Escrow for Sheriff's Tax Office in the amount of \$70,000.00 for postage for mailing tax statements per bids received

Ratification of Documents not on the Agenda, but processed at the July 7, 2016, meeting:

Order authorizing the President of the Kanawha County Commission to sign a STOP Violence Against Women Grant Agreement between the Kanawha County Commission and the West Virginia Division of Justice and Community Services

Purchase Order: Leaf for the Prosecuting Attorney's office, in the amount of \$14,134.08, for copier lease

Publication of the Notice of Order – Additional Precincts 160A, 240A, 240B, and 123A, and confirming the creation of 277A

Order Authorizing the Clerk of the County Commission to issue a check from the Stabilization Fund (#058-401.00-5-67.00), in the amount of Three Hundred Thousand Dollars (\$300,000.00), to the Emergency Fund (#021), to assist with costs of the recent flooding event (Emergency Check)

Publication of the Notice of Order – Moving Polling Place for Precinct 365 and 366 from God's Lighthouse Church to FOP Lodge

Ratification of Emergency Check processed off the bench on July 11, 2016:

Bryan J. Pauley, for Sheriff's Law Enforcement Div., in the amount of \$1,466.25 per diem while attending 5 week Canine MPC Handlers Course at K2 Solutions in Southern Pine, NC from 7/18/16 through 8/19/16