

KANAWHA COUNTY COMMISSION

DRAFT AGENDA

Thursday, July 7, 2016

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Commission meeting on June 16, 2016

Approval of the Minutes of the Emergency meeting on June 29, 2016

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

Assessor

Tegan Kirk, Personal Property, Kanawha County Assessor's office,
temporary employee, \$12.00 per hour, effective July 8, 2016
The Honorable Sallie Robinson, Assessor

Ava Young, Personal Property, Kanawha County Assessor's office,
temporary employee, \$12.00 per hour, effective July 8, 2016
The Honorable Sallie Robinson, Assessor

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

5:00 P.M.

Discussion regarding the recent Flood event which began on June 23, 2016, to include any and all necessary actions related to the flood response, to include possible emergency funding if needed

- Commission President Kent Carper
- Commissioner Henry C. Shores
- Commissioner Dave Hardy

Discussion regarding precincts 277 and 240, to include discussion regarding 130 registered voters in precinct 240 and whether the voters are in the 35th or 36th delegate district, to include proposal and possible vote on what action the Commission should take to remedy the situation

- Commission President Kent Carper
- Commissioner Henry C. Shores
- Commissioner Dave Hardy

Kanawha County Commission meetings through July, 2016

- Commission President Kent Carper
- Commissioner Henry C. Shores
- Commissioner Dave Hardy

DATE	TIME
Thursday, July 21, 2016	5:00pm
Thursday, August 4, 2016	5:00pm
Thursday, August 18, 2016	5:00pm

PUBLIC HEARING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Final Order (Estate and Last Will and Testament of Bennett K. Hatfield)

Objections and Exceptions

Order Admitting Will to Probate (Estate of James Edward Smith)

Order Declaring Re-Opened Estate Closed (Estate of Maxine Painter Bailey aka Maxine Mildred Painter Bailey)

Order Declaring Re-Opened Estate Closed (Estate of Wilma Edith Huffman)

Order Declaring Re-Opened Estate Closed (Estate of William D. Perkins aka William Delbert Perkins)

Order Declaring Re-Opened Estate Closed (Estate of Harold Lee Rogers)

Order Referring to a Fiduciary Commissioner (Estate of Albert Attlee Tinsley, Sr.)

Recommended Order of Fiduciary Commissioner (Estate of Linda Lou Holmes)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Contemporary Galleries	Sheriff's Tax Office	\$9,046.63	REVISED PO – increase Po 7/7/16 \$2,046.63 for additional furniture and equipment for Sheriff's Tax Cashier & Fiduciary offices
Kanawha Co. Parks & Recreation	Kanawha Co. Commission	\$50,000.00	Operation of Pioneer Park FY 2016
Kanawha-Charleston Health Dept.	Kanawha Co. Commission	\$160,000.00	FY 2016-17 annual contribution to be paid in monthly installments 12 month x \$13,333.33

WVaCo	Kanawha Co. Commission	\$6,500.00	Annual Dues July 1, 2016 to June 30, 2017, invoice #2443
State Tax Commission	Kanawha Co. Commission	\$65,000.00	Charges for state computer system FY 2016-17
Kanawha Co. Parks & Recreation	Kanawha Co. Commission	\$1,361,000.00	11 monthly payments of \$113,416.67 and 1 monthly payment of \$113,416.63, for the period of 7/1/16-6/30/17
Charleston Area Alliance	Kanawha Co. Commission	\$80,000.00	FY 2016-17 annual contribution to be paid in monthly installments 11 months x \$6,666.67 and 1 month x \$6,666.63
Home Confinement Fund	Kanawha Co. Commission	\$344,840.00	FY 2016-17 annual contribution to be paid in monthly installments 11 months \$28,736.67 and 1 month x \$28,736.63
Regional Jail & Correctional Facility	Kanawha Co. Commission	\$4,7000.000.00	Blanket PI for jail bills fy 2016-17
Prestera Center	Kanawha Co. Commission	\$120,000.00	PI Services and Involuntary Emergency Medical Commitments FY 2016-17
Regional Intergovernmental Council	Kanawha Co. Commission	\$28,920.00	Contribution for membership in the BCKP Regional Intergovernmental Council for FY 16-17
Chemical Alliance Zone	Kanawha Co. Commission	\$15,000.00	FY 2016-17 contribution
Recovery Point	Kanawha Co. Commission	\$24,000.00	2016 contribution
Kanawha Valley Advertising	Kanawha Co. Planning and Community Dev.	\$5,435.00	7 billboards for Fall 2016 cleanups, 8 poster for 2016 Cleanups = \$800
Leaf Funding	County Clerk/Voters	\$10,380.12	12 month copier lease acct # 100-4760092-010
Kanawha Co. Board of Education	County Clerk/Voters	\$22,785.65	Custodians/primary election May 2016
Software Computer Group	Circuit Clerk	\$39,012.12	Annual maintenance and support for the Circuit Court Management System (CCMS)
Leaf Funding	Circuit Clerk	\$11,195.40	Lease payments for three Lanier MP 7502 Copiers located in the Circuit Clerk's office

Systematic Copiers	Circuit Clerk	\$8,673.36	Copier lease and maintenance for Lanier MP 4002 located in Mental Hygiene; Maintenance for three Lanier MP7502 in the main office and maintenance for Gestetner 1802 copier at Christopher Street
Charleston Newspaper	Tax Division	\$100,000.00	Legal publications and advertisements
Pitney Bowes	Tax Division	\$16,962.60	Mailroom equipment lease 6 months lease per bid award
Komax Business Sytems	Tax Division	\$6,627.12	Bizhub press C1070P monthly lease per bid award 6 months lease
Allens Auto Parts & Repair	KCSO-LED	\$40,000.00	Miscellaneous parts and repairs for department fleet per contract
Appalachian Tire	KCSO-LED	\$20,000.00	Assorted tires and service for the Kanawha County Sheriff's office
Galls	KCSO-LED	\$15,000.00	Miscellaneous uniform items and services for the Kanawha Co. Sheriff's office Law Enforcement Division – State contract from DOC
Rocky Fork Enterprizes	KCSO-LED	\$12,000.00	Monthly vehicle maintenance contract for KCSO vehicles per county contract for FY 2016-17
Leaf Funding	KCSO-LED	\$12,000.00	Monthly lease payment for Sheriff's Department copiers for 2016-17 FY
Microsoft Corporation	Kanawha Co. Commission IT	\$41,292.00	Exchange Online Plan
Network Innovation Solutions	KCC-IT	\$18,060.00	Renewal of 1 year Assurance Plan and service agreement
Cintas Corporation	Custodial	\$10,000.00	Weekly rug rental, including mops and cleaning towels FY 2016-17
Pitney Bowes	Microfilm	\$30,000.00	Postage for the postage machine

Granicus, Inc.	KCC-IT	\$12,574.80	Granicus open platform live streaming, mobile monthly managed services
Softmart	Circuit Clerk	\$7,286.40	HP 280 G1 – Micro tower – 1 x Core 15HP Inc. 4590S/3GHz – RAM 4GB- HDD 500 GB – DVD SuperMulti – HD G

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of July 7, 2016*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of July 7, 2016*)

The Honorable Vera J. McCormick, County Clerk

Approval of the Erroneous Assessments submitted by the Kanawha County Assessor (decrease \$11,684.64)

Marc Slotnick, County Attorney

Order Authorizing the Clerk of the County Commission to issue a check in the amount of \$297.26 from account #001-442.02-800-5-68.00 to the Family Counseling Connection for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 14-VAW-026

Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of \$280.17 from account #001-442.02-800-5-68.00 to the Family Counseling Connection for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 14-VAW-026

Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of \$4,233.00 from account #001-442.02-800-5-68.00 to the BMEEK for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 14-VAW-026
Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of \$234.47 from account #001-442.02-800-5-68.00 to the City of Charleston for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 12-VAW-022
Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of \$4,217.03 from account #001-401-5-68.00 to the Pretera Center for reimbursement of expenses (January, February, and March 2016) related to Juvenile Justice & Delinquency Grant. Grant Number 15-JJP-002
Carrie Hill, Legislative Liaison/Grant Coordinator

Authorization for the President of the Kanawha County Commission to Sign a General Maintenance Contract between the Kanawha County Commission and Aspen Technologies

Authorization for the President of the Kanawha County Commission to Sign a General Maintenance Agreement between the Kanawha County Commission and AJ Allegheny Systems, LLC

Authorization for the President of the Kanawha County Commission to Sign a National Joint Powers of Alliance (NJPA) State & Local Term Rental Agreement between the Kanawha County Commission and Pitney Bowes

Order Authorizing the Clerk of the County Commission to issue a check from the Stabilization Fund (#058-401.00-5-67.00), in the amount of Two Million Five Hundred Thousand Dollars (\$2,500,000.00), to the General Fund (#001), to assist with cash flow concerns during the months of July and August
Kim Fleck, Director of Finance

1. Fiscal Year 2016-2017 Coal Severance Fund Budget Revision #1

EXPENDITURES:

002-439.00-5-68.00	COAL SEV -DEVELOPING PROJECTS	201,037
002-700.00-5-59.00	COAL SEV - LED EQUIPMENT	(401,522)
002-708.00-1-03.11	COAL SEV - SPECIAL DEPUTY FULLTIME	101,863
002-708.00-1-04.00	COAL SEV - SPECIAL DEPUTY FICA	9,211
002-708.00-1-05.01	COAL SEV - SPECIAL DEPUTY HOSPITAL	72,018
002-708.00-1-05.02	COAL SEV - SPECIAL DEPUTY DENTAL	4,000
002-708.00-1-06.00	COAL SEV - SPECIAL DEPUTY RETIREMENT	14,450
002-708.00-1-08.01	COAL SEV - SPECIAL DEPUTY OVERTIME	18,550
002-708.00-4-59.00	COAL SEV - SPECIAL DEPUTY EQUIPMENT	181,430

2. Fiscal Year 2016-2017 Public Safety Grand Fund

Revenues

029-299-0-00.00	Public Safety Levy - Assigned Fund Bal	225,464
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Expenditures

029-711.00-5-68.45	Public Safety- Metro	62,000
029-711.00-5-68.63	Public Safety- KCOEM Fire Coordinator	35,000
029-711.00-5-68.68	Public Safety- KCSD Intrnt Conn Fees	25,000
029-711.00-5-68.69	Public Safety- HEAT	86,270
029-711.00-5-68.72	Public Safety- Fire Radio Projects	10,081
029-711.00-5-68.73	Public Safety - Fire MDT Projects	7,113

Ratification of Emergency Check processed off the bench on June 15, 2016

Town of Marmet, in the amount of \$1,000.00 for 2016 Summer Youth Program

Ratification of Documents processed at the June 16, 2016, meeting:

Order authorizing the President of the Kanawha County Commission to execute an agreement between the Division of Culture and History for an on behalf of Archives and History for an on behalf of Records Management and Preservation Board and the Kanawha County Commission for the Records Management Preservation Grant

New Employee: Paul Pettry, Real Estate, Kanawha County Assessor's office, temporary employee, \$12.00 per hour, effective June 21, 2016

Order authorizing the President of the Kanawha County Commission to execute a Lease Renewal for the Kanawha County Deputy Sheriff's Cross Lanes Detachment between Tyler Plaza, Inc., and the Kanawha County Commission (line item 001-700.00-2-19.00)

Order Confirming and Approving Disbursements to be made by the Clerk of the County Commission of Kanawha County (supplemental)

Emergency Check: United Bank in the total amount of \$185,045.51 for p-card payment

Emergency Check: City of Montgomery for reimbursement for the tasers purchased for the police department with Public Safety Grant Funds \$4,500.00

Ratification of Documents processed at the Emergency meeting on June 29, 2016:

Fiscal Year 2015-2016 Emergency Response Fund Line Item Budget Revision

Purchase Order and Emergency Check: Town of Clendenin \$25,000.00, contribution for expenses related to the flood event of 6/23/16

Purchase Order and Emergency Check: Clendenin Fire Dept. \$30,000.00, contribution for expenses related to the flood event of June 23, 2016

Purchase Order and Emergency Check: Elk River Community Council Education Center, Inc. in the amount of \$50,000.00

Ratification of Budget Revision and Emergency Check approved at the 06/29/16 Commission Meeting processed 7/1/16:

Fiscal Year 2016-2017 Emergency Response Fund Line Item Budget Revision

Check from the Stabilization Fund (#058-401.00-5-67.00) to the Emergency Fund (#021) in the amount of \$500,000.00 to assist with recent flooding event