

# **KANAWHA COUNTY COMMISSION AGENDA**

**Thursday, June 16, 2016**

**5:00 P.M. CALL TO ORDER**

Pledge of Allegiance  
Commissioner Kent Carper

Moment of Silence and Recognition

**MINUTES**

Approval of the Minutes of the Regular Commission meeting on  
June 2, 2016

**RESOLUTION/PROCLAMATION**

**NEW EMPLOYEES**

**Assessor**

Janice M. Baber, Real Estate, Kanawha County Assessor's office,  
temporary employee, \$12.00 per hour, effective June 20, 2016  
The Honorable Sallie Robinson, Assessor

Kimberly Ann Fisher, Kanawha County Assessor's office,  
temporary employee, \$12.00 per hour, effective June 20, 2016  
The Honorable Sallie Robinson, Assessor

**Sheriff's Law Enforcement**

D'Von J. Dorsey, Communications Specialist, Kanawha County  
Sheriff's Law Enforcement Department, full-time employee,  
\$26,790.00, replacing Charles Shelton, effective July 1, 2016  
The Honorable John Rutherford, Sheriff

## **CHANGE OF EMPLOYMENT STATUS**

### **AGENDA ITEMS**

**5:00 P.M.**

**Recognition of Kay Haynes for Life Saving Measures, presentation from Kay Summers**

**Commission President Kent Carper  
The Honorable John Rutherford, Sheriff**

**Presentation to the Kanawha County Commission**

**The Honorable John D. Perdue, WV State Treasurer**

**Discussion regarding House Bill 4009 – County Roads Bill**

**Commission President Kent Carper  
Carrie Hill, Legislative Liaison/Grant Coordinator  
The Honorable Ed Gauch, Senator, District 8**

**Discussion regarding annual funding to Recovery Point for bed partnership in the amount of \$24,000.00 for addiction program support**

**Commission President Kent Carper  
J. Matt Boggs, Executive Director, Recovery Point,  
Huntington  
Ashley Noland, Director of Development  
Rachel Thaxton, Recovery Point, Charleston**

**Discussion of the proposed Food Service Worker Regulation from the Kanawha-Charleston Health Department, including discussion of the purpose of the new policy, the implementation of a required Food Service Worker Card, and the benefits and costs**

**Commission President Kent Carper  
Dr. Michael Brumage, Executive Director, Kanawha-  
Charleston Health Dept.  
Sean Carver, Registered Sanitarian, Kanawha-Charleston  
Health Dept.  
John Luoni, County Engineer**

Review of Kanawha County Planning Commission June 8<sup>th</sup> Public Hearing on Sunday Hunting and recommendation from the Planning Commission to place Sunday Hunting on the November 2016 ballot, and potential action by the County Commission to place Sunday Hunting on the November 2016 ballot

Commission President Kent Carper  
Steve Neddo, Planning Director  
John Luoni, County Engineer

Kanawha County Commission meetings through July, 2016

Commission President Kent Carper  
Commissioner Henry C. Shores  
Commissioner Dave Hardy

DATE	TIME
Thursday, July 7, 2016	5:00 p.m.
Thursday, July 21, 2016	5:00 p.m.

**5:30 P.M. PUBLIC HEARING**

Public hearing to discuss the 35<sup>th</sup> and 36<sup>th</sup> Delegate District lines, Precinct 277, and the Sherwood Forest areas. The County Clerk will be illustrating the proposal on how Precinct 277 will be corrected for the upcoming General Election, on November 8, 2016

**PUBLIC COMMENT**

**COUNTY MANAGER'S REPORT**

**DIRECTOR OF FINANCE'S REPORT**

**COUNTY ATTORNEY'S REPORT**

**STAFF REPORTS**

**NEW BUSINESS**

**FIDUCIARY**

Final Order Admitting Will to Probate and Substituting Administrator (Estate of Joseph Paul Bond)

Order Admitting Estate to Probate (Estate of Janet Lee Cummings)

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order (Estate of Kathleen A. Kisamore)

Order (Estate of Chessie Naylor)

Order Confirming and Ratifying Supervisor's Report of Claims and Short Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of James E. Adkins)

Order Declaring Re-Opened Estate Closed (Estate of Della Lee Corns)

Order Declaring Re-Opened Estate Closed (Estate of William E. Garrett)

Order Declaring Re-Opened Estate Closed (Estate of Harry B. Janey)

**PURCHASE ORDERS**

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

<b>Vendor</b>	<b>Department</b>	<b>Amount</b>	<b>Comments/Description</b>
WV Regional Jail & Correctional Facility	Kanawha Co. Commission	\$4,581,000.00	Revised PO – increased original PO \$81,000.00 for additional jail bills for FY 2015-16
Coonskin Park Foundation	Kanawha Co. Commission	\$100,000.00	Contribution for the Schoenbaum Soccer Field turf
JP Morgan Chase Bank, NA	Kanawha Co. Commission	\$456,116.88	Semi annual bond debt service for the W Kent Carper Complex \$381,543.34 principal and \$74,573.54 interest
Kanawha Co. Emergency Ambulance	Kanawha Co. Commission	\$12,264.00	Kanawha Co. Wellness date of service 3/14/16-3/18/16

Electronic Communications	Marmet Community VFD	\$25,000.00	Kanawha County share of new radio tower for fire station per bids received 10/15/15
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**ORDERS**

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of June 16, 2016*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of June 16, 2016*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Orders Entered by the Clerk of County Commission of Kanawha County, West Virginia

The Honorable Vera J. McCormick, County Clerk

Approval of the Erroneous Assessments submitted by the Kanawha County Assessor (decrease \$17,716.89)

Marc Slotnick, County Attorney

New Employee: D'Von J. Dorsey, Communications Specialist, Kanawha County Sheriff's Law Enforcement Department, full-time employee, \$26,790.00, replacing Charles Shelton, effective July 1, 2016

New Employee: Janice M. Baber, Real Estate, Kanawha County Assessor's office, temporary employee, \$12.00 per hour, effective June 20, 2016

New Employee: Kimberly Ann Fisher, Kanawha County Assessor's office, temporary employee, \$12.00 per hour, effective June 20, 2016

**Order reappointing John Huddleston to the Malden Public Service District**

**Order allowing Appalachian Power to not obtain a global development permit during the calendar years 2015-2019 contingent upon a \$50,000.00 donation to the Kanawha County Dilapidated Building Fund prior to June 1, 2016**

**Order authorizing the President of the Kanawha County Commission to execute a Lease Agreement for the Quincy Detachment between the Quincy Center and the Kanawha County Commission (line item 001-700.00-2-19.00)**

**Order authorizing the President of the Kanawha County Commission to execute a Lease Renewal for the Kanawha County Deputy Sheriff's St. Albans Detachment between Andrew C. Wooten and the Kanawha County Commission (Line Item: #001-700.00-2-19.00)**

**Order authorizing the President of the Kanawha County Commission to execute a Lease Renewal for the Kanawha County Deputy Sheriff's Sissonville Detachment between the Sissonville Public Service District and the Kanawha County Commission (line item 001-700.00-2-19.00)**

**Order authorizing the President of the Kanawha County Commission to sign the Resolution for the West Virginia Department of Environmental Protection Covered Electronic Devices Takeback Grant Program of 2017**

**Order Authorizing the President of the Commission to execute a Memorandum of Agreement for Mutual Aid between the West Virginia Air National Guard and the Kanawha County Commission**

**Order reappointing Kay Summers to the West Virginia Solid Waste Management Board, for a term expiring June 30, 2020**

**Order authorizing the President of the County Commission of Kanawha County to Execute a State of West Virginia Department of Environmental Protection Covered Electronic Devices Takeback Grant Program of 2017 Application**

**Order authorizing the President of the Kanawha County Commission to sign a Large Group Business Application with Highmark Blue Cross Blue Shield West Virginia for health, dental, and vision coverage effective July 1, 2016**

**Order Directing the Kanawha County Assessor's Office, and Commission Legal Staff, to review and revise the current Application for Correction of Erroneous Assessment and Exoneration Schedules, as needed, including but not limited to providing a detailed synopsis and all supporting documentation for all erroneous assessments in excess of \$5,000.00 submitted to the County Commission for approval. When requested by the Commission, a representative of the Assessor's office will be present at each County Commission meeting where an erroneous assessment is pending for approval**

**Order Authorizing the Clerk of the County Commission to issue, on a recurring basis before the fifth day of each month beginning July, 2016, a check representing the County's distribution from levy collections, in the amount of Two Hundred Fifty Seven Thousand Seven Hundred Twenty Four Dollars (\$257,724.00), for the period July, 2016 through June, 2017, to the Kanawha County Public Library. Payments shall be made from the General County Fund #001-916.00-5-68.00**

**Kim Fleck, Director of Finance**

**Approval of Depository Bond - JP Morgan Chase Bank, N.A. – Authorization for the President of the Kanawha County Commission to sign FY 2016-17 Depository Bond Agreement with JP Morgan Chase Bank, N.A.**

**Kim Fleck, Director of Finance**

**Order authorizing the President of the Kanawha County Commission to execute a Federal Reserve Bank of New York, JP Morgan Chase Bank, Release of Collateral Form**

**Order authorizing the President of the Kanawha County Commission to sign the "Account Agreement" for the Kanawha County Sheriff & Treasurer's Federal Grant Mental Health Account**

**1. Fiscal Year 2015-2016 Public Safety Grant Fund Line Item Budget Revision**

**EXPENDITURES:**

029-711.02-5-68.02	Public Safety- Carryover- Police	(1,432)
029-711.00-5-68.47	Public Safety- Nitro Police	(1,862)
029-711.00-5-68.68	Public Safety - KCSD Internet Connt Fees	3,294

**2. Fiscal Year 2015-2016 Capital Fund Line Item Budget Revision**

**REVENUES:**

090-366-0-00.00	Capital Equip – Misc Revenue	15,938
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**EXPENDITURES:**

090-701.00-4-56.06	Capital Equip – Legal Process vehicles	15,938
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**CHECK REGISTERS/SUPPLEMENTALS (Order Confirming and Approving Disbursements to be made by the Clerk of the County Commission of Kanawha County)**

Coonskin Park Foundation in the amount of \$100,000.00 for Contribution for Schoenbaum Soccer Field turf

Morgan Chase Bank, NA in the amount of \$456,116.88, for semi-annual bond debt service for the W Kent Carper Complex

WV Regional Jail & Correctional Facility, in the amount of \$386,434.25 for jail bills for FY 2015-16

**Ratification of Documents processed at the June 2, 2016, meeting:**

Order Approving Special Funds Budgets for FY 2016-2017 per the attached schedule

**Ratification of Order processed off the bench on June 3, 2016:**

Change in Status: Susan R. Vealey, Real Estate Window, Kanawha County Assessor's office, from part-time to full-time employee, \$25,000.00 per year, replacing Eddie Straughter, effective June 6, 2016