

# **KANAWHA COUNTY COMMISSION**

## ***AGENDA***

### **Thursday, June 2, 2016**

**5:00 P.M. CALL TO ORDER**

Pledge of Allegiance  
Commission President Kent Carper

Moment of Silence and Recognition

**MINUTES**

Approval of the Minutes of the Special Commission meeting on May 16, 2016

Approval of the Minutes of the Special Commission meeting on May 17, 2016

Approval of the Minutes of the Special Commission meeting on May 25, 2016

**RESOLUTION/PROCLAMATION**

Honoring Elkview Middle School Girls Softball County Title Champions

**NEW EMPLOYEES**

**Assessor**

Hannah Lynn Fields, Real Estate, Kanawha County Assessor's office, temporary employee, \$12.00 per hour, effective June 6, 2016  
The Honorable Sallie Robinson, Assessor

Emily P. Holmes, Personal Property, Kanawha County Assessor's office, temporary employee, \$12.00 per hour, effective June 6, 2016  
The Honorable Sallie Robinson, Assessor

Harry D. Lucas, Real Estate, Kanawha County Assessor's office,  
temporary employee, \$12.00 per hour, effective June 6, 2016  
The Honorable Sallie Robinson, Assessor

Paul Pettry, Real Estate, Kanawha County Assessor's office,  
temporary employee, \$12.00 per hour, effective June 6, 2016  
The Honorable Sallie Robinson, Assessor

Susan R. Vealey, Real Estate, Kanawha County Assessor's office,  
temporary employee, \$12.00 per hour, effective June 6, 2016  
The Honorable Sallie Robinson, Assessor

### Commission

Logan Griffith, Seasonal Summer Intern, Kanawha County  
Commission, temporary employee, \$12.00 per hour, effective June  
13, 2016  
Jennifer Sayre, County Manager

Introduction of Commission Summer Interns  
Jennifer Sayre, County Manager

### Sheriff

Jason M. McCartney, Communications Specialist, Kanawha County  
Sheriff's Law Enforcement Department, part-time employee, \$12.00  
per hour, effective June 3, 2016  
The Honorable John Rutherford, Sheriff

Amy Rebecca Garrett, Tax Clerk, Kanawha County Sheriff's Tax  
Office, full-time employee, \$25,000.00 per year, replacing Margie  
Seaton, effective June 6, 2016  
The Honorable John Rutherford, Sheriff

Jordon Katelyn Marie Comer, Seasonal Summer Intern, Temporary  
Employee, Kanawha County Sheriff's Tax Office, \$10.00 per hour,  
effective June 3, 2016  
The Honorable John Rutherford, Sheriff

Allison Haynes, Seasonal Summer Intern, Temporary Employee,  
Kanawha County Sheriff's Tax Office, \$10.00 per hour, effective  
June 3, 2016  
The Honorable John Rutherford, Sheriff

Ashley M. Torres, Seasonal Summer Intern, Temporary Employee,  
Kanawha County Sheriff's Tax Office, \$10.00 per hour, effective  
June 3, 2016

The Honorable John Rutherford, Sheriff

### **CHANGE OF EMPLOYMENT STATUS**

#### **Commission**

Gary Beller, from Maintenance Specialist, to Maintenance  
Supervisor, salary adjustment from \$31,930 to \$36,000, effective  
June 1, 2016, replacing Allen Moore

Steve Neddo, Planning & Maintenance Director

### **AGENDA ITEMS**

**5:00 P.M.**

Recognition of Sissonville Fire Department and Kanawha County  
Emergency Ambulance Authority for Life Saving Measures

Commission President Kent Carper

CW Sigman, Fire Coordinator/Deputy Emergency Manager

Mike Oakley, Law Enforcement Liaison

Discussion regarding Senate Bill 27 and the expanded authority the  
Kanawha County Commission has to hire attorneys to collect  
delinquent taxes

Commission President Kent Carper

Allen Bleigh, Chief Tax Deputy

Discussion regarding approval of the FY 2016-2017 Special Funds  
budgets in the aggregate amount of \$30,514,658

Commission President Kent Carper

Commissioner Henry C. Shores

Commissioner Dave Hardy

Kim Fleck, Director of Finance

Discussion regarding the Brunch Bill, to include but not be limited to  
discussion in light of the recent ordinance handed down by the City of  
Charleston

Commission President Kent Carper

Discussion regarding the replacement of the Schoenbaum Stadium Soccer Field, to include but not be limited to allocating \$100,000 to match a \$200,000 grant and announcement at a later date regarding Rededication of the Schoenbaum Stadium Soccer Field

Commission President Kent Carper  
Commissioner Henry C. Shores  
Commissioner Dave Hardy

Discussion regarding Delegate Districts in Precinct 277

Commission President Kent Carper  
Commissioner Henry C. Shores  
Commissioner Dave Hardy  
Thorton Cooper

Kanawha County Commission meetings through July, 2016

Commission President Kent Carper  
Commissioner Henry C. Shores  
Commissioner Dave Hardy

DATE	TIME
Thursday, June 16, 2016	5:00 p.m.
Thursday, July 7, 2016	5:00 p.m.
Thursday, July 21, 2016	5:00 p.m.

6:00 p.m. **PUBLIC HEARING**

Petition to Probate in Solemn Form (Estate of Joseph Paul Bond)  
Salvation Army by Counsel, Adam K. Strider

**PUBLIC COMMENT**

**COUNTY MANAGER'S REPORT**

**DIRECTOR OF FINANCE'S REPORT**

**COUNTY ATTORNEY'S REPORT**

**STAFF REPORTS**

**NEW BUSINESS**

**FIDUCIARY**

Objections and Exceptions

Order (Estate of Joseph Paul Bond)

Order Declaring Re-Opened Estate Closed (Estate of Donald Franklin Bryant)

Order Declaring Re-Opened Estate Closed (Estate of Alfred L. Harper)

Order Declaring Re-Opened Estate Closed (Estate of Lester L. Hensley)

Order Declaring Re-Opened Estate Closed (Estate of Henry C. Keeling aka Henry Cornelius Keeling)

Order Declaring Re-Opened Estate Closed (Estate of Lucille Fox Morgan aka Lucille Everett Morgan)

Order Declaring Re-Opened Estate Closed (Estate of Robert Leon Workman)

Order Referring to a Fiduciary Commissioner (Estate of Elizabeth Kay Taylor)

**PURCHASE ORDERS**

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

<b>Vendor</b>	<b>Department</b>	<b>Amount</b>	<b>Comments/Description</b>
Waste Management	Kanawha Co. Planning & Community Dev.	\$18,314.95	Increase PI \$1,314.95 for additional tipping fees for the Spring Cleanups
Dill's Fire & Safety Equipment Co.	South Charleston Fire Dept.	\$9,822.00	Three (3) MSA G1 TIC upgrade to SCBA \$2,500 ea; nine (9) MSA G1 rechargeable battery packs @ \$258 ea

United Bank	County Clerk – Election	\$17,186.30	Rental of eleven (11) trucks for primary election May 10, 2016 from Budget Rental of St. Albans
Charleston Newspapers	County Clerk – Election	\$11,491.63	Legal ads for Primary Election May 10, 2016: ballots \$10,507.252; precincts \$921.38
Ryder Transportation Services	County Clerk – Elections	\$6,710.01	Rental of eight (8) trucks for Primary Election May 10, 2016
Commercial & Hi-Rise Window Cleaner	Maintenance	\$15,150.00	Bi-annual interior and exterior window cleaning services courthouse and judicial building
Commercial & Hi-Rise Window Cleaner	W Kent Carper Justice & PS Complex	\$5,000.00	Bi-annual interior & exterior window cleaning services for the WKCJ&PS Complex
Thyssenkrupp Elevator Corp.	Parking Facility	\$83,405.00	Modernization of hydraulic passenger elevator located in the Kanawha County Judicial Building parking garage per the attached bid received 5/18/16. Long term project
West Virginia Radio Corp of Charleston	Kanawha Co. Commission	\$10,021.00	Advertisement for Civil Service
Kanawha-Charleston Humane Association	Kanawha Charleston Humane Assoc.	\$52,818.95	Reimbursement for Utilities \$4,491.91; M&R Auto \$36.79; Professional Services \$91; Supplies & Materials \$425.78; Supplies, Food & Drug \$19,139.33; Contributions \$28,634.14
Bakers Waste Equipment Inc.	Kanawha Co. Planning & Community Dev.	\$11,612.00	Three (3) rolls offs 30 cu yd rect shipping included per quote #22114

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending Fiscal Year 2015-2016 budget revision*):

<b>Vendor</b>	<b>Department</b>	<b>Amount</b>	<b>Comments/Description</b>
Election Systems & Software	Voters Registration	\$83,053.75	Primary Election May 10, 2016 – Coding 001-413-2-23 \$49,588.75; Layout 001-413-2-23 \$10,411.25 & 001-413-2-30 \$18,928.75; Election Support 001-413-2-30 \$4,125)
Casto & Harris	Voters Registration	\$131,160.37	(Printing of Ballots for Primary Election May 10, 2016, - Elections 001-413-2-12 \$117,348.24; 001-413-2-30 \$13,812.13)

**ORDERS**

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk’s Office as well as the Kanawha County Commission meeting of June 2, 2016*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk’s Office as well as the Kanawha County Commission meeting of June 2, 2016*)

The Honorable Vera J. McCormick, County Clerk

New Employee: Hannah Lynn Fields, Real Estate, Kanawha County Assessor’s office, temporary employee, \$12.00 per hour, effective June 6, 2016

New Employee: Emily P. Holmes, Personal Property, Kanawha County Assessor’s office, temporary employee, \$12.00 per hour, effective June 6, 2016

**New Employee: Harry D. Lucas, Real Estate, Kanawha County Assessor's office, temporary employee, \$12.00 per hour, effective June 6, 2016**

**The Honorable Sallie Robinson, Assessor**

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**New Employee: Amy Rebecca Garrett, Tax Clerk, Kanawha County Sheriff's Tax Office, full-time employee, \$25,000.00 per year, replacing Margie Seaton, effective June 6, 2016**

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**Change of Status: Gary Beller, from Maintenance Specialist, to Maintenance Supervisor, salary adjustment from \$31,930 to \$36,000, effective June 1, 2016, replacing Allen Moore**

**New Employee: Logan Griffith, Seasonal Summer Intern, Kanawha County Commission, temporary employee, \$12.00 per hour, effective June 13, 2016**

**Approval of the Erroneous Assessments submitted by the Kanawha County Assessor (decrease \$25,916.00)  
Marc Slotnick, County Attorney**

**Order reappointing John Luoni to the Regional Intergovernmental Council (term expiring June 30, 2017)**

**Order appointing David Fontalbert to the Regional Development Authority (term of office)**

**Order appointing David Fontalbert to the Kanawha County Emergency Ambulance Authority (term to expire June 30, 2019)**

**Order reappointing Owen Stout to the Kanawha Public Service District (term expiring June 30, 2022)**

**Order reappointing Rudy Seacrist to the Kanawha County Emergency Ambulance Authority (term expiring June 30, 2019)**

**Order reappointing Mayor Dick Callaway to the Kanawha County Emergency Ambulance Authority (term expiring June 30, 2019)**

**Order reappointing David Hammond to the Kanawha County Building Commission (term expiring June 30, 2021)**

**Order reappointing Stephen Ambrose Weber to the Kanawha Charleston Board of Health (term expiring June 30, 2021)**

**Order reappointing Kay Summers to the Kanawha Solid Waste Authority (term expiring July 1, 2020)**

**Order Authorizing the President of the Kanawha County Commission to Execute a Grant Application for the Federal Emergency Management Agency Flood Mitigation Assistance Grant Program WV (FMA FY2016)**

**Order Authorizing the President of the County Commission of Kanawha County to Execute a State of West Virginia Department of Environmental Protection Litter Control Grant Final Performance and Accounting Report for 2016**

**Order authorizing the President of the County Commission of Kanawha County to Execute a State of West Virginia Department of Environmental Grant Final Performance and Accounting Report of 2016**

**Authorization for the President of the Kanawha County Commission to Sign a Letter of Understanding between the Kanawha County Commission and the South Charleston Community Center**

**Memorandum of Understanding – Order Authorizing the County Commission to Sign Memorandum of Understanding between Kanawha County Commission and the Town of Clendenin on their intent to apply for FEMA-DR-4210 Hazard Mitigation Grant Program (HMGP)**

**Authorization for the President of the Kanawha County Commission to Sign a Notice of Intent to Award Contract to Thyssenkrupp Elevator for the Modernization of One Elevator Located in the Kanawha County Judicial Building Parking Garage**

**Order authorizing the President of the Kanawha County Commission to execute a Lease Renewal for the Elk Detachment between the Elk River Community Council, Inc., and the Kanawha County Commission (line item 001-700.00-2-19.00)**

**Authorization for the President of the Kanawha County Commission to Sign a Contract between the Kanawha County Commission and Thyssenkrupp Elevator for the Modernization of One Elevator Located in the Kanawha County Judicial Building Parking Garage**

**Authorization for the President of the Kanawha County Commission to Sign a Notice to Proceed to Thyssenkrupp Elevator for the Modernization of One Elevator Located in the Kanawha County Judicial Building Parking Garage**

**Order authorizing the President of the Kanawha County Commission to execute a Memorandum of Understanding between the Kanawha County Commission and the City of Charleston for Justice Assistance Grant Program**

**Carrie Hill, Legislative Liaison/Grant Coordinator**

Order Authorizing the President of the Kanawha County Commission to execute a Federal Reserve Bank of New York, JP Morgan Chase Bank, Release of Collateral Form  
Kim Fleck, Director of Finance

Order Authorizing the Clerk of the County Commission to issue a check from the Coal Reallocated Severance Tax Fund (#039-401.00-5-68.00), in the amount of One Hundred Fifty Thousand Dollars (\$150,000.00), to The WV Department of Transportation, Division of Highways, representing the Commission's annual contribution for the construction of the Coonskin Park Bridge. (3 of 10)

Kim Fleck, Director of Finance

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2015-2016 General Fund Budget Revision #13  
Kim Fleck, Director of Finance

**1. Fiscal Year 2015-2016 Journal Voucher Entry**

**EXPENDITURES:**

001-700.00-1-08.01	Sheriff LED - Overtime	(6,782)
001-430.00-5-68.35	Comm Dev - Countywide Cleanup	6,782

**2. Fiscal Year 2015-2016 Emergency Response Fund Line Item Budget Revision**

**REVENUES:**

021-382.00-0-00.00	Emergency Resp - Ref/Reimb	68,189
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**EXPENDITURES:**

021-401.00-3-41.00	Emergency Resp - Supplies	68,189
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**3. Fiscal Year 2015-2016 General Fund Budget Revision #13**

**EXPENDITURES:**

001-401.00-5-67.00	Commission – Transfers to Other Funds	(155,000)
001-424.00-2-11.00	Courthouse - Telephone	120,000
001-413.00-2-30.00	Elections – Contracted Services	35,000

