

KANAWHA COUNTY COMMISSION

Special Meeting

AGENDA

Tuesday, February 16, 2016

8:30 A.M. CALL TO ORDER

Pledge of Allegiance
Commissioner Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting of
January 28, 2016

Approval of the Minutes of the Special Commission Meeting of
February 2, 2016

Approval of the Minutes of the Special Commission Meeting of
February 4, 2016

Approval of the Minutes of the Special Commission Meeting of
February 9, 2016

Approval of the Minutes of the Special Commission Meeting of
February 11, 2015

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

Commission/Planning Office

James Young, Deputy Planning Director, Planning Department,
Salary to Be Set and Determined by the Commission, replacing Colt
Sandoro, effective February 15, 2016
Jennifer Sayre, County Manager

County Clerk

Ethan Joshua Dimitroff, Deputy Clerk, Kanawha County Clerk's
office, full-time employee, \$25,000.00 per year, replacing Dustin
Morris, effective February 29, 2016
The Honorable Vera McCormick, County Clerk

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

8:30 A.M.

Discussion regarding 2016-2017 Budget to include but not be limited
to budget presentations from:

- The Honorable Cathy Gatson, Circuit Clerk
- The Honorable Sallie Robinson, Assessor
- The Honorable Vera McCormick, County Clerk
- The Honorable Chuck Miller, Prosecutor
- The Honorable John Rutherford, Sheriff

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Kim Fleck, Director of Finance
Jennifer Sayre, County Manager
Andrew Gunnoe, Deputy County Manager

Discussion regarding CGL Insurance renewal and potential rebid
Commission President Kent Carper
Jennifer Sayre, County Manager

Discussion and update regarding 2016 Legislative Agenda
Commissioner Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Andrew Gunnoe, Deputy County Manager

Emergency Management Annual Report
Commission President Kent Carper
Dale Petry, Emergency Management Director

Kanawha County Commission meetings through March, 2016
Commissioner Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

DATE	TIME
Thursday, February 18, 2016	5:00 p.m.≈●
Tuesday, February 23, 2016	8:30 a.m.Δ
Thursday, March 10, 2016	5:00 p.m.Δ
Thursday, March 24, 2016	5:00 p.m.Δ

- Δ Regularly Scheduled Commission Meeting
- ≈ Board of Review and Equalization Meeting
- Board of Review and Equalization– Adjourn Sine Die

PUBLIC COMMENT

COUNTY MANAGER’S REPORT

DIRECTOR OF FINANCE’S REPORT

COUNTY ATTORNEY’S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Order Admitting Estate to Probate (Estate of Toby Dale Jeffery)

Order Confirming and Ratifying Supervisor’s Report of Claims and Settlement Reports

Order Confirming and Ratifying Supervisor’s Report of Claims and Short Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of William Harold Wickline)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Ron Smith & Associates	Sheriff's Law Enforcement Div.	\$14,000.00	Two sessions of Forensic training "Courtroom Testimony Techniques" in Charleston, WV January 2016
Fire Chasers Fire Equipment	Clendenin Volunteer Fire Dept.	\$7,408.20	1)12 (Twelve) 100 ft length 5 inch LDH supply stortz coupling yellow in color, stenciled Clendenin VFD number sequentially 531 to 542 \$483.60 Ea; 2)15 (Fifteen) 50 ft.lengths 1 fire hose double jacketed yellow in color NST \$89.00 Ea; 3)27 (Twenty-seven) Extra fee for number 27 sections of hose \$10.00 Ea. Shipping included
West Virginia State Treasurer's Office	Sheriff's Law Enforcement Div.	\$5,010.00	Courthouse facilities improvement fund – January 2016
Appalachian Tire Products	Sheriff's Law Enforcement Div.	\$20,000.00	Assorted tires and services for Kanawha County Sheriff's office per WV State Contract NTIRE13A
Atlantic Tactical	Sheriff's Law Enforcement Div.	\$6,678.12	1) 70 Each Safariland 6520 Taser X2 Holster w/SLS Clip on Belt Loop / STX High Gloss Finish - Right Handed \$57.57 Ea; 2) 30 Each Safariland 6520 Taser X2 Holster w/SLS Clip on Belt Loop / STX High Gloss Finish - Left Handed \$57.57 Ea; 3) 12 Each Safariland 6520 Taser X2 Holster w/SLS Clip on Belt Loop / STX Tactical Black - Right Handed \$57.57 Ea; 4) 4 Each Safariland 6520 Taser X2 Holster w/SLS Clip on Belt Loop / STX Tactical Black - Left Handed \$57.57 Ea. Per Sales Quote SQ-80450706
Accident Photo Fund	Kanawha Co. Commission	\$35,152.00	Transfer cash received from sale of vehicles to be used toward the purchase of new equipment

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of February 16, 2016*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of February 16, 2016*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Orders Entered by the Clerk of County Commission of Kanawha County, West Virginia

The Honorable Vera J. McCormick, County Clerk

New Employee: Ethan Joshua Dimitroff, Deputy Clerk, Kanawha County Clerk's office, full-time employee, \$25,000.00 per year, replacing Dustin Morris, effective February 29, 2016

New Employee: James Young, Deputy Planning Director, Planning, Department, Salary to Be Set and Determined by the Commission, replacing Colt Sandoro, effective February 15, 2016

Approval of the Erroneous Assessments submitted by the Kanawha County Assessor (decrease \$16,868.56)

Marc Slotnick, County Attorney

Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia

Marc Slotnick, County Attorney

Authorization for the President of the Kanawha County Commission to Sign a Certificate of Title & Affidavit of Transfer of Ownership without Consideration Transferring a 2004 Kawasaki Utility Vehicle to the Pinch Volunteer Fire Department

Jerie Whitehead, Purchasing Director

Order Maintaining the Employer Share of Health Insurance Premiums for County Employees to reflect Approximate COBRA Rates as Budgeted for the Fiscal Period 2016-17

Kim Fleck, Director of Finance

1. Fiscal Year 2015-2016 Sheriff's Accident Photo Fund Line Item Revision

REVENUE:

020-388-0-00.00 ACCIDENT PHOTO - TRANSFERS FROM OTHER FUND 35,152

EXPENDITURE:

020-700.00-3-41.00 ACCIDENT PHOTO SUPPLIES & MATERIALS 35,152

2. Fiscal Year 2015-2016 Capital Fund Line Item Budget Revision

REVENUES:

090-366-0-00.00 CAPITAL EQUIP - MISC REVENUE 64,242

EXPENDITURES:

090-401.00-4-57.01 CAPITAL EQUIP - CO COMM CAPITAL BLDGS 64,242

Ratification of Emergency check processed at the January 28, 2016, Commission Meeting:

Emergency check: Central WV Regional Airport Authority, in the amount of \$100,000.00 for slope failure remediation

Ratification of Order and Emergency Check processed off the bench on February 1, 2016:

Order Authorizing the Clerk of the County Commission to issue a check from the Coal Severance Fund, #002-439.00-5-68.00, in the amount of Fifty Nine Dollars Eighty Five Cents (\$59.85) to the United States Treasury on behalf of the Upper Kanawha Valley Enterprise Community representing a contribution to assist with taxes and penalty due to the Internal Revenue Service

Ratification of Order and Emergency Check processed off the bench on February 2, 2016:

Order authorizing the Clerk of the County Commission to issue in the amount of \$25,000 from the General Fund (001-401.00-5-68.00) to the Kanawha County Solid Waste Authority as matching funds for a Department of Environmental Protection Grant