

KANAWHA COUNTY COMMISSION

AGENDA

November 19, 2015

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting of
November 5, 2015

RESOLUTION/PROCLAMATION

Resolution Honoring the Cold Spot
Bill Smeedy, Owner

NEW EMPLOYEES

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

5:00 P.M.

Discussion regarding Greater St. Albans PSD's Phase III
wastewater system expansion project which will serve greater than
600 new Kanawha County customers along Coal River Road in
Tornado, to include discussion regarding request for waiver of
building permit fee in the amount of \$40,250.00

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Eric T. Hartwell, PE, Dunn Engineers Inc.
Steve Neddo, Planning & Maintenance Director
John Luoni, County Engineer

Discussion regarding WebEOC to include but not be limited to recent site visit to Newport News, Virginia for demonstration of software and process to seek cost estimates for potential purchase of web-based software for the Kanawha County Emergency Operations Center, discussion to include seeking authorization to bid the project, if necessary

Commission President Kent Carper
 Jennifer Sayre, County Manager
 Brooke Hylbert, Agency Coordinator for Metro 911

Discussion regarding increasing the county insurance deductible on Emergency Room visits, currently set at \$50.00

Commission President Kent Carper
 Commissioner Henry C. Shores
 Commissioner Dave Hardy
 Jennifer Sayre, County Manager
 Andrew Gunnoe, Deputy County Manager
 Kim Fleck, Director of Finance

Kanawha County Commission meetings through January, 2016

Commission President Kent Carper
 Commissioner Henry C. Shores
 Commissioner Dave Hardy

DATE	TIME
Thursday, December 10, 2015	5:00 p.m.Δ
Thursday, January 7, 2016	8:30 a.m.Δ
Thursday, January 28, 2016	5:00 p.m.◆

- Δ Regularly Scheduled Commission Meeting
- ◆ Board of Review and Equalization Meeting and Commission Meeting

AGENDA SETTING

Request from Capital High School for funding in the amount of \$6,000.00 for a training facility. Total project is \$40,000.00
 Commissioner Henry C. Shores

6:00 P.M. PUBLIC HEARING

Street Closing Application by William Lynch for closing a portion of Third Street which runs alongside of Williams Drive outside Nitro City Limits, located at Union District, Tax Map 15A, below Tax Parcels 224, 226, and 227, in Kanawha County, WV. (Note: This application was unanimously recommended for approval by the Kanawha County Planning Commission on October 14, 2015).

John Luoni, County Engineer

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DEPUTY COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Confirming and Ratifying Supervisor's Report of Claims and Short Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of Dana McCutcheon)

Recommended Order of Fiduciary Commissioner (Estate of Joan Gay Rollins)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
State Tax Commission	Kanawha Co. Commission	\$12,215.98	Charges for state computer system July, August and September 2015
All-American Fire Equipment Inc.	Montgomery VFD	\$12,410.00	4 firehooks RH-4ft roof hook \$95.00 ea; 3 Akron PP-88ft. drywall hook \$99.00 ea; 2 FH HR-1 Hydra Ram \$1,700.00 ea; 1 pulley kit \$1,100.00; 4 300 ft. ½ inch nylon rope \$299.99 ea; 1 CET PFP 11 HPHND-EM portable pump \$3,600.00; 1 Rosenbauer 37580 stokes basket \$1,289.00; 2 Rosenbauer 41455 pinlocking ring \$99.00 ea; 1 Rosenbauer IMISC stokes basket mounting brackets \$350.00; freight \$600.00. Per public safety grant letter of intent
Bailey & Wyant PLLC	Sheriff's Tax Office	\$9,519.57	Legal services rendered for conservator and administrator duties
Bristol Broadcasting Company	Sheriff's Tax Office	\$5,895.00	Delinquent tax radio PSA's
Yeager Airport	Yeager Airport Police	\$5,000.00	Partial reimbursement for body armor per Public Safety Grant letter of intent
Southern Computer Warehouse	Prosecuting Attorney	\$8,820.40	Ten (10) Dell Latitude E6540 computers Part #WWCW5
Sutphen Corporation	Institute VFD	\$7,956.88	Repair damaged pump and replace exhaust for Institute VFD per Fire Service Supplemental Appropriation Fund Letter of Intent dated 3/19/15

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending fiscal year 2015-2016 budget revision*):

Vendor	Department	Amount	Comments/Description
Travelers Insurance	Kanawha Co. Commission	\$45,214.59	Deductibles for claim #s EVW7291 \$2,442.00; EOG6926 \$40,698.59; E2Y4941 \$1,584.00; and E2Y9064 \$490

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of November 19, 2015*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of November 19, 2015*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Orders Entered by the Clerk of the County Commission of Kanawha County, West Virginia

The Honorable Vera J. McCormick, County Clerk

Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia

Demolition order: In the matter of the property owned by Albert Confere and Travis Striker (Tax Map 29B, Parcel 103, Malden District)

Demolition order: In the matter of the property owned by Heirs or Beneficiaries of Henson Harless, deceased (Tax Map 14A, Parcel 58, Washington District)

Demolition order: In the matter of the property owned by Tina Marie Zegeer Chisolm, Paul Anthony Pannell and Paul Wallace Pannell (Tax Map 8C, Parcel 158, Jefferson District)

Demolition Order: In the matter of the property owned by JA Lunford (Tax Map 3R, Parcel 179, Jefferson District)

Demolition Order: In the matter of the property owned by Ronald L. Shaffer (Tax Map 27A, Parcel 62, Union District)

Demolition Order: In the matter of the property owned by Cheryl L. Dearien secured by Grand Bank for Savings FSB (Tax Map 6, Parcel 86, Malden District)

Demolition Order: In the matter of the property owned by James R. Hammons secured by City National Bank (Tax Map 23A, Parcel 65, Union District)

Order Authorizing the President of the Kanawha County Commission to Execute the Kanawha County Emergency Management Community Outreach Scope of Work

Order Authorizing the President of the Kanawha County Commission to Execute a United States Department of Interior Land and Water Conversation Fund Grant Application for Camp Virgil Tate

Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the President of the Kanawha County Commission to sign a Grant Award from the West Virginia Department of Military Affairs and Public Safety to receive additional EMPG 2012 Grant funds

Carrie Hill, Legislative Liaison/Grant Coordinator

Order authorizing the President of the Kanawha County Commission to execute a Juvenile Justice and Delinquency Prevention Grant Agreement between the Kanawha County Commission and the West Virginia Division of Justice and Community Services. Grant Number 15-JJP-002

Carrie Hill, Legislative Liaison/Grant Coordinator

Correct Vehicle Identification Number in Order #2015-446 – Authorization for the President of the Kanawha County Commission to Sign a Certificate of Title & an Affidavit of Transfer of Ownership without Consideration Transferring a Vehicle Declared Surplus Property to the Town of Chesapeake

Order Authorizing the President of the Kanawha County Commission to execute a Federal Reserve Bank of New York, JP Morgan Chase Bank, Release of Collateral Form

Kim Fleck, Director of Finance

Order adopting Kanawha County Commission Policy for Billing of Responsible Parties for Emergency Events

The Revision of the Levy Estimate (Budget) for the County of Kanawha - F.Y. 2015-2016 General Fund Budget Revision #6

1. Fiscal Year 2015-2016 General Fund Budget Revision #6

REVENUE:

001-382-0-00.00	Refunds & Reimb	150
001-323-0-27.00	State Grant - Records Management & Preservation	9,091

EXPENDITURE:

001-711.00-2-14.00	Emer Services - Travel	150
001-403.00-1-09.00	Circuit Clerk- Temporary Salaries	9,091

2. Fiscal Year 2015-2016 General Fund Line Item Revision

EXPENDITURES:

001-401.00-2-21.00	Commission - Insurance	60,000
001-401.00-5-67.00	Commission - Transfers to Other Funds	(60,000)

CHECK REGISTERS/SUPPLEMENTALS (*Order Confirming and Approving Disbursements to be made by the Clerk of the County Commission of Kanawha County*)

Sutphen Corporation for the Institute Volunteer Fire Dept. in the amount of \$7,956.88 for Repair damaged pump and replace exhaust for Institute VFD per Fire Service Supplemental Appropriation Fund Letter of Intent dated 3/19/15

Ratification of Documents processed off the bench on November 16, 2015:

Supplemental Check: Harris Brother Roofing Company, Inc., in the amount of \$80,784.00, to replace the roof on the Chesapeake City Hall building

Authorization for the President of the Kanawha County Commission to Sign a Certificate of Title and an Affidavit of Transfer of Ownership without Consideration Transferring a Vehicle Declared Surplus Property to Yeager Airport