

KANAWHA COUNTY COMMISSION

AGENDA

October 8, 2015

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting of
September 24, 2015

RESOLUTION/PROCLAMATION

Proclamation for Breast Cancer Awareness Month
GeorgeAnn Grubb, Program Director of the WV Breast and
Cervical Cancer Screening Program
Pam Postalwait, RN, Quality Assurance Coordinator

Proclamation for General Aviation Appreciation Month

Resolution Recognizing October as Fire Prevention Month

NEW EMPLOYEES

Prosecuting Attorney

Sophie L. Rosenberg, Assistant Prosecuting Attorney, Kanawha
County Prosecuting Attorney's office, full-time employee,
\$50,000.00 per year, replacing Justin Criner, effective October 16,
2015

The Honorable Charles T. Miller, Prosecutor

Sheriff's Tax Office

Angela Wilkinson, Cashier, Kanawha County Sheriff's Tax Office, full-time employee, \$35,000.00 per year, replacing Julianne Bowyer, effective October 9, 2015

The Honorable John Rutherford, Sheriff

CHANGE OF EMPLOYMENT STATUS

Assessor

Christin Mathis, Personal Property, Kanawha County Assessor's office, from part-time to full-time employee, \$25,000.00 per year, replacing Adam Aaron, effective October 1, 2015

The Honorable Sallie Robinson, Assessor

AGENDA ITEMS

5:00 P.M.

Discussion regarding proposed Resolution Endorsing the POWER + Plan and issues involving endorsement including alternate resolution and matters related thereto

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

Staff Report regarding WVU Tech Committee Meeting of October 6, 2015

Commission President Kent Carper
Andrew Gunnoe, Deputy County Manager

Discussion regarding selection and approval of audit firm to conduct Kanawha County's 2014-2015 independent audit, as bid per WV State Auditor's Office

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Jennifer Sayre, County Manager
Andrew Gunnoe, Deputy County Manager
Kim Fleck, Director of Finance

Discussion and approval regarding publication of annual unaudited financial statements due October 15, 2015

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

Discussion regarding final UKVEC IRS penalties totaling \$11,785.68, including but not limited to proposed payment of penalties

Commission President Kent Carper
Andrew Gunnoe, Deputy County Manager
Colt Sandoro, Deputy Planning Director

Kanawha County Commission meetings through November, 2015

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

DATE	TIME
Thursday, October 22, 2015	5:00 p.m.
Thursday, November 5, 2015	5:00 p.m.
Thursday, November 19, 2015	5:00 p.m.

AGENDA SETTING

6:00 P.M. PUBLIC HEARING

Hearing for the Erroneous Assessment – James & Sherry Kelley
Robert William Schulenberg, III, Assistant Prosecuting Attorney

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

Out of State Travel-Donnie Adkins Fund-Fire Departments

Modern Fire Attack-Hands on Training

James Hill
Jason Burger
Jason Alford
Jeff Elswick
Jerry McGhee
C.W. Sigman
David Wagoner

DEPUTY COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Objections and Exceptions

Order Declaring RE-Opened Estate Closed (Estate of Brenda E. Belcher aka Brenda Elaine Belcher)

Order Declaring Re-Opened Estate Closed (Estate of Harold Forrest Canter)

Order Declaring Re-Opened Estate Closed (Estate of Barbara L. Skiles)

Order Declaring RE-Opened Estate Closed (Estate of Patricia M. Shafer aka Patricia Shafer)

Order Declaring Re-Opened Estate Closed (Estate of Virginia Ann Sandy)

Order Admitting Will and Codicil to Probate (Estate of Matthew W. Kennedy)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Revised PO – Thornhill Ford	Sheriff’s Law Enforcement Div.	\$33,842.00	Change vendor, amount and vehicle description)
Ratify PO Signed 9/25/15 – Kanawha County Board of Education	Kanawha Co. Commission	\$20,000.00	Contribution to St. Albans High School for the Baseball field turf project
Commercial & Hi-Rise Window Cleaners	Maintenance	\$20,150.00	Bi-annual interior and exterior window cleaning services for the courthouse building; W Kent Carper Justice & Public Safety Complex and Judicial building per bids received 9/30/15
Appalachian Tire Products	Sheriff’s Law Enforcement Div	\$15,000.00	Tires, supplies and services for the Kanawha County Sheriff’s office per WV State Contract
Coyne Textile Services	Kanawha Co. Comm Custodial	\$9,000.00	Weekly rug rental, mops and cleaning towels per quotes received 9/29/15
Pitney Bowes	Microfilm	\$50,000.00	Postage for the postage machine
Red Hot Fire Equipment Co.	Institute Volunteer Fire Dept.	\$5,573.16	One green lite strut rescue system with accessory kit; four ACC-4 inch pickets; and four ACC-STKE per Public Safety Grant Letter of Intent
Coonskin Park Foundation	Kanawha Co. Parks & Recreation	\$25,000.00	Contribution for reimbursement of misc equipment and golf items purchased from Sandy Brae Golf Course at a reduced price
Yeager Airport	Yeager Airport	\$15,000.00	Contribution to cover additional audit costs associated with the failure of the mechanically stabilized earth retention structure
Van Imaging Systems	Sheriff’s Tax Office	\$13,260.00	Booksmart integration with AS400 Link Smart Viewer. Sole source – upgrade Intact

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of October 8, 2015*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of October 8, 2015*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Orders Entered by the Clerk of the County Commission of Kanawha County, West Virginia

The Honorable Vera J. McCormick, County Clerk

New Employee: Sophie L. Rosenberg, Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office, full-time employee, \$50,000.00 per year, replacing Justin Criner, effective October 16, 2015

New Employee: Angela Wilkinson, Cashier, Kanawha County Sheriff's Tax Office, full-time employee, \$35,000.00 per year, replacing Julianne Bowyer, effective October 9, 2015

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$15,040.36)

Marc Slotnick, County Attorney

Authorization for the President of the Kanawha County Commission to Sign a Certificate of Title & Affidavit of Transfer of Ownership without Consideration transferring a 2006 GMC Truck to the Kanawha County Emergency Ambulance Authority

Order authorizing the President of the County Commission of Kanawha County to Execute a State of West Virginia Department of Environmental Protection REAP Covered Electronics Recycling Grant Agreement and Budget Analysis for FY 2016 for \$10,000.00 with no matching requirement

Order appointing Amanda Amburgey to the Board of Directors for the Regional Development Authority of Charleston- Kanawha County, West Virginia Metropolitan Region, representing Mayor Gary Bledsoe; per the By-Laws adopted on May 30, 1967; with a term to continue as long as his continuance therein as Mayor of Clendenin (Term of Office)

Order authorizing the President of the Kanawha County Commission to sign the Statement of Work with AT&T Professional Services for the development of Emergency Management Mobile App

Order Authorizing the President of the Kanawha County Commission to sign a "Payment Agreement" between the West Virginia Supreme Court of Appeals and the Kanawha County Commission

Order Authorizing the President of the Kanawha County Commission to sign a "Worksite Provider Agreement" between the Human Resource Development Foundation, Inc., and the Kanawha County Commission

1. **Fiscal Year 2014-2015 Emergency Response Fund Line Item Budget Revision**

Expenditures:

021-401-00-3-41.00	Emergency Resp - Supplies	(3,200)
021-401.00-2-14.00	Emergency Resp - Travel	3,200

CHECK REGISTERS/SUPPLEMENTALS (Order Confirming and Approving Disbursements to be made by the Clerk of the County Commission of Kanawha County)

Pitney Bowes (Microfilm Dept) in the amount of \$50,000.00 for postage for the postage machine

Ratification of Documents processed at the September 24, 2015 meeting:

Purchase Order: Stephens Auto amount changed to \$33,398.00, for one New 2016 Ford Expedition LX, 4-Wheel Drive, SSV Package, Heavy-Duty Trailer Tow Package & Since System per bids

Purchase Order: Lee Graphics (for Judge Stucky's offices to match existing furniture) in the amount of \$5,716.48 for two Martin Executive "L" Desk returns and Two Martin Huntington Club storage hutch with pull out task light

Purchase Order and Supplemental check: Green Wage Computer Recycling (for the Kanawha Co. Planning & Community Dev) in the amount of \$10,455.85 for on-side collection and disposal of covered electronics during 2015 Sissonville Fall Cleanup

Budget Revision: FY 2015-16 General Fund Line Item Revision

EXPENDITURES:

001-403.00-2-12.00	CIRCUIT CLERK - PRINTING	(7,900)
001-403.00-4-59.00	CIRCUIT CLERK - CAPITAL OUTLAY	7,900

Fiduciary – Order Admitting Will to Probate (Estate of Sarah Anne Griffiths)

Supplemental check: Travelers CL Remittance Center for quarterly payment due October 1, in the amount of \$364,037.69

Ratification of Documents processed off the bench on September 25, 2015

Purchase Order and Emergency Check to the Board of Education in the amount of \$20,000.00 for contribution to St. Albans High School for the Baseball Field Turf Project

Ratification of Change in Status processed off the bench on October 1, 2015:

Change in Status: Christin Mathis, Personal Property, Kanawha County Assessor's office, from part-time to full-time employee, \$25,000.00 per year, replacing Adam Aaron, effective October 1, 2015