

KANAWHA COUNTY COMMISSION

AGENDA

July 9, 2015

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting of June 30, 2015

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

5:00 P.M.

Discussion regarding restaurant grading system and the Kanawha-Charleston Health Department's form used for system to include but not be limited to discussion regarding change in forms

Commission President Kent Carper

Representative from the Kanawha-Charleston Health Department

Discussion regarding West Virginia American Water Company's and Mountaineer Gas Company's request to alter the Public Service Commission's longstanding policy for utility rate adjustments, whereby the Companies seek to base rates on future test years as opposed to historical data, which could ultimately allow for larger returns for the Companies

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Jennifer Sayre, County Manager
Andrew Gunnoe, Deputy County Manager

Discussion regarding approving a policy requiring county agencies who provide resources during an activation of the Emergency Operations Center (EOC) to bill the responsible party for the usage of the resources within the EOC and onsite at the emergency scene, including time and equipment, as well as other significant events which are costly to Kanawha County tax payers

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Jennifer Sayre, County Manager

Discussion regarding funding to resurface the tennis courts at Coonskin Park at approximately \$10,000.00 per court

Commissioner Henry C. Shores

Update regarding Senior Nutrition Program in Kanawha County

Commission President Kent Carper
Commissioner Henry C. Shores
John Luoni, County Engineer

Kanawha County Commission meetings through August, 2015

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

DATE	TIME
Thursday, July 23, 2015	5:00 p.m.
Tuesday, August 4, 2015	5:00 p.m.
Thursday, August 20, 2015	5:00 p.m.

AGENDA SETTING

Funding request from Riverside Football team for a sound system in the amount of \$10,325.00 (Coal Severance)
Commissioner Dave Hardy

PUBLIC HEARING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DEPUTY COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Objections and Exceptions

Order Declaring Re-Opened Estate Closed (Estate of Gary Pierce Cole)

Order Declaring Re-Opened Estate Closed (Estate of Mabel Louise Curry)

Order Declaring Re-Opened Estate Closed (Estate of Charles Earl Keeney)

Order Declaring Re-Opened Estate Closed (Estate of Lena Keeney aka Lena Irons Keeney)

Order Declaring Re-Opened Estate Closed (Estate of Mary Ann Yuen)

Recommended Order of Fiduciary Commissioner (Estate of Raymond Paul Fulknier)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Thomson Reuters West Payment Center	Prosecuting Attorney	\$14,512.20	Subscription for the prosecuting attorney's office
Leaf Funding, Inc.	Prosecuting Attorney	\$14,134.08	Copier lease for the prosecuting attorney's office
State Tax Dept. Property Tax Div.	Kanawha Co. Commission	\$50,000.00	Charges for state computer system
Kanawha Co. Parks & Recreation	Kanawha Co. Parks & Recreation	\$50,000.00	Operation of Pioneer Park
Home Confinement Fund	Kanawha Co. Commission	\$350,000.00	FY 2015-16 annual contribution to be paid in monthly installments
Charleston Area Alliance CADCO	Kanawha Co. Commission	\$140,000.00	FY 2015-16 annual contribution to be paid in monthly installments
Kanawha Co. Parks & Recreation	Kanawha Co. Parks & Recreation	\$1,411,000.00	FY 2015-16 annual contribution to be paid in monthly installments
WV Regional Jail and Correctional Fac. Authority	Kanawha Co. Commission	\$2,562,062.40	FY 2015-16 jail bills
Fiduciary Fund Supervisor Fund	Kanawha Co. Commission	\$55,000.00	FY 2015-16 annual contribution to be paid in monthly installments
Regional Intergovernmental Council	Kanawha Co. Commission	\$28,993.00	FY 2015-16 annual contribution for membership in the BCKP Regional Intergovernmental Council
WV Association of Counties	Kanawha Co. Commission	\$6,500.00	Annual dues 7/1/15-6/30/16
Syscon Imaging Systems	Kanawha Co. Commission	\$12,600.00	Software maintenance for the commission \$12,240; magistrate court \$360
Pretera Center for Mental Health	Kanawha Co. Commission	\$120,000.00	FY 2015-16 PI services and involuntary emergency medical commitments
Thyssenkrupp Elevator	W. Kent Carper Justice and Public Safety Complex	\$11,887.00	Repack jack in B building elevator US227101 to repair hydraulic oil leak in the elevator pit

Network Innovation Solution	Kanawha Co. Comm Data processing	\$18,060.00	Renewal of one year assurance plan and monitoring services to include 13 switches, 2 routers, 2 firewalls, and 2 security appliances
Microsoft Corporation	Kanawha Co. Comm Data processing	\$40,344.00	12 months exchange online plan 1 for 40 users @ \$160/month; exchange online plan 3 for 47 users @ \$754/month; exchange online plan 3 for 144 users \$2,448 /month The best plan for business that need full productivity, communication and collaboration tools with the familiar office suite including office web apps for commission, assessor and county clerk
Granicus Inc.	Kanawha Co. Comm Data Processing	\$11,976.00	12 months Granicus open platform live streaming mobile monthly managed services \$200/month; 4 Granicus open platform live streaming monthly managed services \$2,394 ea
Network Innovation Solution	Kanawha Co. Comm Data Processing	\$11,050.82	CISCO fire power threat protection
Network Innovation	Kanawha Co Comm Data Processing	\$9,806.62	CISCO hardware, C220M4 Server
Kanawha Charleston Health Dept.	Kanawha Co. Commission	\$200,000.00	FY 2015-16 annual contribution to be paid in monthly installments of \$16,666.67 ea
LEAF Funding, Inc.	Sheriff's Law Enforcement Div	\$16,000.00	Copier lease (\$14,817.48) and estimated overages (\$1,182.52) for the Sheriff's Department
Taser International	Sheriff's Law Enforcement	\$6,765.00	Taser assurance plan CEW x 2
Appalachian Tire Products	Sheriff's Law Enforcement	\$15,000.00	Tires, supplies and service for fleet per WV State Contract NTIRE13A
Allens Auto Parts	Sheriff's Law Enforcement Div	\$35,000.00	Vehicle maintenance, parts and repairs for departmental fleet per contract
Electronic Communications	Sheriff's Law Enforcement Div	\$7,200.00	Monthly vehicle equipment maintenance contract per contract

Galls An Aramark Co	Sheriff's Law Enforcement	\$10,000.00	Miscellaneous uniforms items for law enforcement per WV Dept. of Corrections Contact #COR61602 "Catalog Contract"
K2 Solutions Inc.	Sheriff's Law Enforcement Div	\$8,725.00	One (1) five week multi-purpose handlers course \$3,700; one (1) four week single purpose explosive handlers course \$3,000; twenty nights lodging for Dep. Cowan 7/26/15-8/21/15 \$900; twenty-five nights lodging for Dep. Miller 7/26/15-8/28/15 \$1,125
W. Q. Watters Company	Kanawha Co. Commission	\$9,800.00	Repair plaster and spot paint record room ceiling per quote dated 6/30/15
American Equipment	Kanawha Co. Commission	\$6,100.00	Two- 40 ft storage containers and delivery

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (contingent upon the approval and posting of a pending fiscal year 2015-16 budget revision):

Vendor	Department	Amount	Comments/Description
Plante & Associates, Inc.	HEAT	\$5,082.00	Heat Reimbursement – Public Safety Grant

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of July 9, 2015*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of July 9, 2015*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Orders Entered by the Clerk of the County Commission of Kanawha County, West Virginia
The Honorable Vera J. McCormick, County Clerk

Order Appointing Mayor Janet Armentrout to the Regional Development Authority of Charleston-Kanawha County (*Term of office*)

Order Appointing Mayor Wayne Armstrong to the Regional Development Authority of Charleston-Kanawha County (*Term of office*)

Order Appointing Mayor Eric Holcomb to the Regional Development Authority of Charleston-Kanawha County (*Term of office*)

Applications for apportionment of personal property taxes pursuant to final divorce orders in accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia
Marc Slotnick, County Attorney

Approval of the Erroneous Assessments submitted by the Kanawha County Assessor (decrease \$56,449.52)
Marc Slotnick, County Attorney

Order ratifying the Five Hundred Thousand Dollars received from Yeager Airport, deposited to the Financial Stabilization Fund, as reimbursement for the Kanawha County Commission's assistance with costs associated with the Failure of a Mechanically Stabilized Earth Retention Structure
Kim Fleck, Director of Finance

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2015-2016 Coal Severance Fund Budget Revision #1
Kim Fleck, Director of Finance

1. **Fiscal Year 2015-2016 Sheriff's Accident Photo Fund Line Item Revision**

REVENUE:

020-299-0-00.00	ACCIDENT PHOTO ASSIGNED FUND BALANCE	25,323
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EXPENDITURE:

020-700.00-3-41.00	ACCIDENT PHOTO SUPPLIES & MATERIALS	25,323
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2. Fiscal Year 2015-2016 Assessor Valuation Fund Line Item Revision

REVENUE:

056-299-0-00.00 ASSESSOR'S VALUATION ASSIGNED FUND 30,672

EXPENDITURE:

056-407.00-2-30.00 ASSESSOR'S VALUATION CONTRACTED SERVICES 30,672

3. Fiscal Year 2015-2016 Building Demolition Fund Line Item Revision

REVENUE:

023-299-0-00.00 BUILDING DEMO ASSIGNED FUND BALANCE 17,579

EXPENDITURE:

023-814.00-2-30.00 BUILDING DEMO- CONTRACTED SERVICES 17,579

4. Fiscal Year 2015-2016 Capital Fund Line Item Budget Revision

REVENUES:

090-299-0-00.00 CAPITAL EQUIP - ASSIGNED FUND BALANCE 747,445

EXPENDITURES:

090-401.00-4-50.02 CAPITAL EQUIP - VEHICLES 111,031
090-401.00-4-50.03 CAPITAL EQUIP - ANNEX BUILDING 36,112
090-401.00-4-50.04 CAPITAL EQUIP - ANNEX EQUIPMENT 171,600
090-401.00-4-51.00 CAPITAL EQUIP - CO COMM CAPITAL 178,134
090-402.00-4-52.01 CAPITAL EQUIP - CO CLERK EQUIPMENT 23,448
090-403.00-4-53.02 CAPITAL EQUIP - CIRCUIT CLERK EQUIPMENT 5,589
090-700.00-4-56.03 CAPITAL EQUIP - SHERIFF LED EQUIPMENT 221,531

5. Fiscal Year 2015-2016 Coal Severance Fund Budget Revision #1

REVENUES:

002-298-0-00.00 COAL SEVERANCE ASSIGNED FUND BALANCE 432,312

EXPENDITURES:

002-439.00-5-68.00 COAL SEV -DEVELOPING PROJECTS 368,671
002-900.00-5-68.02 COAL SEV - CONTRIBUTIONS, PARKS & REC 63,641

6. Fiscal Year 2015-2016 Public Safety Grant Fund Line Item Budget Revision

REVENUES:

029-299-0-00.00	Public Safety Levy - Assigned Fund Bal	855,584
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EXPENDITURES:

029-711.00-5-68.00	Public Safety- Contributions other Entity	68,862
029-711.00-5-68.45	Public Safety- Metro	49,000
029-711.00-5-68.58	Public Safety- D Adkins Memorial Training	8,255
029-711.00-5-68.66	Public Safety- KCSO Countywide MDT	10,296
029-711.00-5-68.69	Public Safety- HEAT	170,103
029-711.00-5-68.71	Public Safety- KCSO SWAT	1,038
029-711.00-5-68.72	Public Safety- Fire Radio Projects	71,000
029-711.00-5-68.73	Public Safety - Fire MDT Projects	23,400
029-711.02-5-68.01	Public Safety- Fire Carryover	189,628
029-711.02-5-68.02	Public Safety- Police Carryover	21,987
029-711.01-5-68.00	Public Safety- Dedicated to KCSO	242,015

Ratification of Purchase Orders processed at the June 30, 2015, meeting:

Shamblin Stone in the amount of \$27,640.26 for gravel for Coonskin Park for Kanawha County Parks

Saving Grace Properties, LLC, in the amount of \$36,000.00 for provide and install metal roofs for shelters and restroom facilities at Coonskin Park per bids received by KCP&RC 5/20/15 (See Order No. 2015-313)

Terracon for the Kanawha Co. Commission in the amount of \$9,450.00 for ground sampling for Solid Waste Authority Slack Street Location, long-term project (See Order No. 2015-313)

Ratification of Order and Emergency Check processed off the bench on July 1, 2015:

Order authorizing the Clerk of the County Commission to issue a check in the amount of Sixteen Thousand Four Hundred Fifty Nine Dollars Thirty Nine Cents (\$16,459.39) from the Drug Court Program Fund (#078-425.00-3-41.00) payable to the Supreme Court of Appeals of West Virginia (#3784) as payment for the transfer of the Adult Drug Court (ADC) Fees for Kanawha County ADC

Ratification of Emergency Checks signed off the bench on July 2, 2015:

US Postal Service in the amount of \$14,000.00 for permit postage for Assessor's mailing

Pitney Bowes in the amount of \$93,600.00 for postage for 195,000 2015 tax statements