KANAWHA COUNTY COMMISSION
AGENDA
Tuesday, May 5, 2015

5:00 P.M. **CALL TO ORDER**

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting of April 21, 2015

RESOLUTION/PROCLAMATION

Resolution Honoring Godwin Pumps
Rick Reynolds, Manager

NEW EMPLOYEES

Commission

Emily Hammond, Kanawha County Commission office, Seasonal Employee, $12.00 per hour, effective May 11, 2015
Jennifer Sayre, County Manager

Prosecuting Attorney

Rhonda E. Glass, Legal Assistant, Kanawha County Prosecuting Attorney's office, full-time employee, $29,000.00 per year, replacing Steven Bradley, effective May 1, 2015
The Honorable Charles T. Miller, Prosecutor

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

5:00 P.M.

Discussion regarding Trinket Policy adopted by the Kanawha County Commission in 1998, and to include but not be limited to discussion regarding House Bill 2457 "Trinkets Bill", effective May 28, 2015

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Jennifer Sayre, County Manager
Andrew Gunnoe, Deputy County Manager

Discussion regarding Senate Bill 361 which sets a new higher threshold that requires political subdivisions pay prevailing wage when awarding public improvement contracts in an amount greater than $500,000, to include discussion regarding a new policy statement regarding Kanawha County's competitive bidding requirements

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Jennifer Sayre, County Manager
Andrew Gunnoe, Deputy County Manager
Jerie Whitehead, Purchasing Director

Discussion regarding and consideration of a request from Kanawha County RDA for assistance in the acquisition of a tank site and utility easements for the Standard/Paint Creek/Collinsdale water extension project through enforcement of eminent domain

Commissioner President Kent Carper
The Honorable Damron Bradshaw, RDA President
Colt Sandoro, Deputy Planning Director

Discussion regarding renewal of CGL and Workers Compensation Insurance for Kanawha County

Commission President Kent Carper
Jennifer Sayre, County Manager
Andrew Gunnoe, Deputy County Manager
Marc Slotnick, County Attorney
Jerie Whitehead, Purchasing Director
Dave Stacy, CIC, USI Services

Discussion regarding request for assistance from Recovery Point for sponsorship of 2 beds for addiction recovery, in the amount of $24,000

Commission President Kent Carper
Jennifer Sayre, County Manager
Bob Hansen, Executive Director, Recovery Point

Discussion regarding Bank Service Request for Proposal

Commission President Kent Carper
Allen Bleigh, Chief Tax Deputy

Discussion and update regarding the failure of the mechanically stabilized earth retention structure at Yeager Airport

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

Discussion regarding, but not limited to, amended Purchasing Card Policy and Procedures to include designation of Umbrella P-Card Program Coordinator and limitations for usage of P-Card specifically for travel per diems

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Jennifer Sayre, County Manager
Andrew Gunnoe, Deputy County Manager
Kim Fleck, Director of Finance
Tony Searls, Financial Coordinator

Kanawha County Commission meetings through June 2015

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

DATE	TIME
Thursday, May 21, 2015	5:00 p.m.
Thursday, June 11, 2015	5:00 p.m.
Tuesday, June 30, 2015	5:00 p.m.

AGENDA SETTING

Discussion regarding allocating $25,000 toward the purchase of a new digital scoreboard for Laidley Field-Capital High School Football Field (total cost of project is $250,000)

Commissioner Henry C. Shores
Commission President Kent Carper
Commissioner Dave Hardy

PUBLIC HEARING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DEPUTY COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Objections and Exceptions

Order Declaring Re-Opened Estate Closed (Estate of Hattie Louise Lucas)

Order Declaring Re-Opened Estate Closed (Estate of Anthony E. Wazelle)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of $4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Pitney Bowes	Circuit Clerk	$54,800.00	Postage for the Circuit Clerk's office
Kanawha Valley Regional Transportation	Emergency Services	$8,914.00	Radio service coordinating fees and acquiring six channels for Yeager Airport reference no 49465
Federal Signal Corporation	Emergency Services	$6,300.00	Roof mount siren install $1,800; large crane rental $4,500.00
Electronic Communications of WV Inc	Emergency Services	$8,063.94	Six (6) pyramid synthesized vehicular repeaters model #SVR-200 $1,079 ea; six (6) pyramid interface cables for Kenwood radios $99.99 ea; six (6) technical service tuning and alignment interfacing repeater with radio $120 ea; and six (6) UHF mobile vehicle antenna $45 ea per WV State Contract #COR61631
Motorola Solutions	Kanawha Co. Commission	$5,799.33	One (1) Motorola apx 7000 radio per quote #KC002-04162015 per WV State Contract #DPS500000006
Charleston Business Machines	Circuit Clerk	$9,999.50	Fifty (50) mesh high back multifunction chairs alera elusion series
Adorama	Sheriff's Law Enforcement Div	$8,271.13	Cameras and supplies per quote #1503739 $3,723.33; and evidence supplies per quote #1505583 $4,547.80
Kanawha-Charleston Humane Association	Kanawha Charleston Humane Assoc.	$48,037.83	Salary reimbursements for February and March 2015 $16,974.83; April through June $31,063.00
Pitney Bowes Inc.	Sheriff's Tax Office	$6,642.94	Postage machine supplies
Environmental Systems Research Inst.	Assessor's office	$9,100.00	Arcgis for server jumpstart basic services package – sole source
Xylem Dewatering Solutions Inc.	Kanawha Co. Commission	$10,714.00	Equipment and services for Dewatering areas affected by the emergency at Yeager Airport

Pethealth Services Inc.	Kanawha Charleston Humane Assoc.	$16,472.95	Software, microchips and scanner per KCC contribution
Bob Robinson Chevrolet	Sheriff's Law Enforcement Div	$35,020.00	2015 Chevrolet Tahoe 4WD 4DR fleet CK15706 per WV State Contract #MV-15 Class 7A with options
United Bank	Emergency Services	$9,245.91	One (1) logear AV transmitter and receiver $199.98; one (1) Epson EX5220 wireless XGA 3LD projector $525.99; three (3) Omnimount fixed TV wall mount $43.99 ea; and three (3) Sharp aquos 80" class LED 1080 Smart HGTV $2,795.99 ea purchased from Best Buy. Homeland Security Grant
Xylem Dewatering Solutions Inc.	Kanawha Co. Commission	$7,101.00	Equipment and services for dewatering areas affected by the emergency at Yeager Airport
Rocky Fork Enterprizes LLC	Sheriff's Law Enforcement Div	$6,996.50	Seventy (70) ignition override kill switches for Kanawha County Sheriff's office vehicles
Electronic Communications of WV Inc.	Sheriff's Law Enforcement Div.	$9,500.00	Accessories for handheld IRP radios
Contemporary Galleries	Sheriff's Law Enforcement Div.	$8,993.72	Office furniture for new Quincy detachment per US Communities contract
Galls An Aramark Co. LLC	Sheriff's Law Enforcement Div.	$20,000.00	Miscellaneous uniform items to include body armor for the KCSO Law Enforcement Division per WV Division of Corrections Contract "Catalog Contract" #COR61602
Charleston Convention and Visitor's Bureau	Kanawha Co. Commission	$5,000.00	Contribution for repetitive study for a self-contained sporting facility per letter of intent
Upper Kanawha Valley Economic Development Corporation	Kanawha Co. Commission	$20,000.00	2015 investment
Advantage Technology	Sheriff's Tax Office	$12,664.00	One (1) Dell Poweredger 730 server per quote #3799
Rigney Digital Systems Ltd Co	Maintenance Annex	$5,069.00	HVAC repairs

OMNI Strategic Technologies Inc	Kanawha Co. Comm Data Processing	$9,250.00	Phase II PR server rebuild and configure cluster fail-over $3,000; Phase III DR testing, documentation and knowledge transfer $3,350; DR install and configure Microsoft orchestrator $3,000
Network Innovation Solutions	Kanawha Co. Comm Data Processing	$5,680.00	Core switch installation $5,500; Switch monitoring $180
Sourcelink Ohio LLC	Assessor's office	$5,120.00	Business unit printing and mailing services per quotes received 4/28/15
Sourcelink Ohio LLC	Assessor's office	$11,488.00	Personal property printing and mailing services per quotes received 4/28/15

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of May 5, 2015)*

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of May 5, 2015*)

The Honorable Vera J. McCormick, County Clerk

New Employee: Emily Hammond, Kanawha County Commission office, Seasonal Employee, $12.00 per hour, effective May 11, 2015

New Employee: Rhonda E. Glass, Legal Assistant, Kanawha County Prosecuting Attorney's office, full-time employee, $29,000.00 per year, replacing Steven Bradley, effective May 1, 2015

The Honorable Charles T. Miller, Prosecutor

Approval of the Erroneous Assessments submitted by the Kanawha County Assessor (decrease $21,773.38)

Marc Slotnick, County Attorney

Applications for apportionment of personal property taxes pursuant to final divorce orders in accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia
Marc Slotnick, County Attorney

Order reappointing John Rubin to the Kanawha Valley Public Service District (term to expire June 30, 2021)

Order authorizing the President of the Kanawha County Commission to sign the Charitable Substantiation Receipt from Bayer Material Science
Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the President of the Kanawha County Commission to sign the West Virginia Development Office's Application for the 2015 Small Cities Block Grant in the amount of $1,500,000 for construction of the Elk Valley PSD Phase II Sewer Extension Project
Colt Sandoro, Deputy Planning Director

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $1,452.00 from account #001-442.02-800-5-68.00 to BMEEK for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022
Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $1,446.00 from account #001-442.02-800-5-68.00 to BMEEK for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022
Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $1,446.00 from account #001-442.02-800-5-68.00 to BMEEK for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022
Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $1,446.00 from account #001-442.02-800-5-68.00 to BMEEK for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022
Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $1,325.50 from account #001-442.02-800-5-68.00 to BMEEK for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022

Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $1,205.00 from account #001-442.02-800-5-68.00 to BMEEK for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022

Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $364.97 from account #001-442.02-800-5-68.00 to the City of Charleston for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022

Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $518.72 from account #001-442.02-800-5-68.00 to the City of Charleston for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022

Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $701.80 from account #001-442.02-800-5-68.00 to the City of Charleston for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022

Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $790.74 from account #001-442.02-800-5-68.00 to the Family Counseling Connection for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022

Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $834.00 from account #001-442.02-800-5-68.00 to the Family Counseling Connection for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022

Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $696.86 from account #001-442.02-800-5-68.00 to the Family Counseling Connection for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022

Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $503.63 from account #001-442.02-800-5-68.00 to the Family Counseling Connection for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022

Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $391.74 from account #001-442.02-800-5-68.00 to the Family Counseling Connection for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022

Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $475.11 from account #001-442.02-800-5-68.00 to the Family Counseling Connection for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022

Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $550.00 from account #001-442.02-800-5-68.00 to the YWCA for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022

Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $631.25 from account #001-442.02-800-5-68.00 to the YWCA for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022
Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $568.75 from account #001-442.02-800-5-68.00 to the YWCA for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022
Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $656.25 from account #001-442.02-800-5-68.00 to the YWCA for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022
Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $518.75 from account #001-442.02-800-5-68.00 to the YWCA for reimbursement of expenses related to STOP Violence Against Women Grant. Grant Number 13-VAW-022
Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $5,916.99 from account #001-401-5-68.00 to the Prestera Center for reimbursement of expenses (October, November, and December 2014) related to Juvenile Justice & Delinquency Grant. Grant Number 12-ABG-009
Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the Clerk of the County Commission to issue a check in the amount of $1,972.33 from account #001-401-5-68.00 to the Prestera Center for reimbursement of expenses (January 2015) related to Juvenile Justice & Delinquency Grant. Grant Number 12-ABG-009
Carrie Hill, Legislative Liaison/Grant Coordinator

Authorization for the President of the Kanawha County Commission to Sign a Letter of Understanding between the Kanawha County Commission and the South Charleston Community Center
Jerie Whitehead, Purchasing Director

Authorization for the President of the Kanawha County Commission to Sign a Certificates of Title Transferring a Vehicles Declared a Total Loss to Travelers Insurance
Jerie Whitehead, Purchasing Director

Authorization for the President of the Kanawha County Commission to Sign a Lease Agreement between the Kanawha County Commission and Leaf Capital Funding
Jerie Whitehead, Purchasing Director

Authorization for the President of the Kanawha County Commission to Sign a Lease Agreement between the Kanawha County Commission and Leaf Capital Funding
Jerie Whitehead, Purchasing Director

Order Authorizing the President of the Kanawha County Commission to Sign the Granicus, Inc. Service Agreement
Andrew Gunnoe, Deputy County Manager

Order authorizing the Clerk of the County Commission to issue check payable to Ronald N. Walters in the amount of $212.50 from Line Item No. 372-423.00-500-2-23.03 (*Special Health Insurance, representing November 2013 costs, replacing check number 2728)*
Kim Fleck, Director of Finance

Order Approving Amended Purchasing Card Policy and Procedures to include designation of Umbrella P-Card Program Coordinator

Order Authorizing the Clerk of the County Commission to issue a check from the Day Report Fund, #072-443.35-5-67.00, in the amount of One Hundred Twenty Seven, Seven Hundred Forty Seven Dollars and Eighty cents, the balance on June 30, 2014 ($127,747.80) to the General County Fund #001, as reimbursement for budgetary expenses
Kim Fleck, Director of Finance

Authorization for the Clerk of the County Commission to issue a check form the Special LED fund line item #073-700.00-4-59.00 in the amount of Four Thousand Four Hundred Fifty-Nine Dollars and 35 cents ($4,459.35) payable to the Kanawha County Sheriff

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2014-2015 General Fund Budget Revision #14
Kim Fleck, Director of Finance

1. Fiscal Year 2014-2015 General Fund Line Item Revision

EXPENDITURES:

001-401.00-3-41.00	CO COMM - SUPPLIES	(500)
001-401.00-2-17.00	CO COMM - M & R AUTO	500
001-403.00-2-18.00	CIRCUIT CLERK - POSTAGE	(2,470)
001-403.00-2-23.00	CIRCUIT CLERK - PROFESSIONAL SERVICES	2,470
001-801.01-2-12.00	MENTAL HYGIENE - PRINTING	(63)
001-801.01-3-41.00	MENTAL HYGIENE - SUPPLIES	63
001-404.00-1-03.01	SHERIFF TAX - FULLTIME	(8,000)
001-404.00-1-08.01	SHERIFF - OVERTIME	8,000
001-405.00-2-14.00	PROSECUTING ATTY - TRAVEL	(2,000)
001-405.00-2-18.00	PROSECUTING ATTY - POSTAGE	(1,500)
001-405.00-2-21.00	PROSECUTING ATTY - TRAINING	(2,000)
001-405.00-3-41.00	PROSECUTING ATTY - SUPPLIES	(1,000)
001-405.00-2-22.00	PROSECUTING ATTY - DUES & SUBSCRIPTIONS	4,500
001-405.00-2-23.00	PROSECUTING ATTY - PROFESSIONAL SERVICES	2,000
001-406.00-2-14.00	ASSESSOR - TRAVEL	(400)
001-406.00-2-20.00	ASSESSOR - PUBLICATIONS	(800)
001-406.00-2-30.00	ASSESSOR - CONTRACTED SERVICES	(700)
001-406.00-4-59.01	ASSESSOR - CAPITAL OUTLAY VEHICLES	(2,840)
001-406.00-3-41.00	ASSESSOR - SUPPLIES	4,740
001-412.00-3-41.01	EXT SERVICES - EQUIPMENT, NON DEPRECIABLE	(812)
001-412.00-2-16.00	EXT SERVICES - M & R EQUIPMENT	(1,250)
001-412.00-2-22.00	EXT SERVICES - DUES & SUBSCRIPTIONS	(27)
001-412.00-2-19.00	EXT SERVICES - BLDG/EQUIPT RENTAL	2,089
001-716.00-2-17.00	HUMANE - M & R AUTO	(1,141)
001-716.00-2-23.00	HUMANE - PROFESSIONAL SERVICES	(1,000)
001-716.00-2-13.00	HUMANE - UTILITIES	2,141

2. Fiscal Year 2014-2015 Day Report Fund Line Item Budget Revision

REVENUES:

072-299-0-00.00	Day Report Fund Un-Assigned Fund Balance	106,222
072-327-0-00.00	Day Report Collect Charges for Services	21,526

EXPENDITURES:

072-443.35-5-67.00	Day Report Fund Transfers to Other Funds	127,748

3. **Fiscal Year 2014-2015 General Fund Budget Revision #14**

REVENUE:

001-323-0-31.00	State Grant- Res. Nat. Litter Control	3,000
001-322-0-21.00	Federal Grant - Homeland Security	50,000

EXPENDITURE:

001-430.00-5-68.35	Comm Dev Contributions- Countywide Cleanup	3,000
001-973.14-4-59.00	Fed Grant - Homeland Security, Capital Outlay	50,000
001-401.00-5-67.00	Co Comm - Transfers to other Funds	(15,000)
001-427.00-2-18.00	Microfilm - Postage	15,000

Ratification of Emergency Checks processed off the bench on April 17, 2015:

Global Environmental Services, LLC (for Kanawha Co. Planning & Community Dev.), in the amount of $2,225.15 and $15,249.10 for collect and dispose of all covered electronics at the 2015 Cabin Creek Spring Cleanup on 4/18/15

Ratification of Emergency Check processed off the bench on April 20, 2015:

United Bank P-Card payment (Assessor's office), in the amount of $379.76

Ratification of documents processed at the April 21, 2015, meeting:

Authorization for the President of the Kanawha County Commission to Sign a Standard Form of Agreement for a Small Commercial Project between the Kanawha County Commission and Paul D. Marshall, Architects & Engineers, Inc., for Architectural Services for the Courtroom 4 Ceiling Repair Project

Change in amount of Purchase Order for Mountaineer Custom Cartridge from $25,415.00 to $25,323.00

Purchase Order: Atlantic Tactical (for Sheriff's Legal Process), in the amount of $9,782.50 for 350 boxes of ammo ranger .45 230GR T-series item #WINRA45T, sole source for Winchester ammo in the State of WV, per quote #SW-80418118