

KANAWHA COUNTY COMMISSION

AGENDA

Tuesday, April 21, 2015

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting of April 9, 2015

RESOLUTION/PROCLAMATION

Honoring Sissonville Girls Basketball Team – AA State Tournament Champions
Rick Skeen, Head Coach

NEW EMPLOYEES

Commission

Michael Oakley, Law Enforcement Liaison, Kanawha County Commission, Emergency Management Department, full-time employee, \$55,000.00, replacing Matt Thomas, effective May 1, 2015

Jennifer Sayre, County Manager

Lora Walker, Seasonal Employee, Kanawha County Commission, \$12.00 per hour, effective April 20, 2015

Jennifer Sayre, County Manager

Prosecuting Attorney

Adam Samuel Fox, Administrative Aide, Kanawha County Prosecuting Attorney's office, temporary employee, \$13.00 per hour, effective May 18, 2015

The Honorable Charles T. Miller, Prosecuting Attorney

Grace Morris, Administrative Aide, Kanawha County Prosecuting Attorney's office, temporary employee, \$12.00 per hour, effective June 2, 2015

The Honorable Charles T. Miller, Prosecuting Attorney

Sheriff's Law Enforcement

Nathan Lee Brill, Kanawha County Deputy Sheriff, Sheriff's Law Enforcement Department, full-time employee, \$37,000.00 replacing Mike Oakley, effective April 16, 2015

The Honorable John Rutherford, Sheriff

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

5:00 P.M.

Public Hearing to receive objections pursuant to W.Va. Code § 11-8-10a and discussion regarding the 2015-2016 Kanawha County Levy Rate at a proposed rate of 14.30 cents per \$100.00 of valuation. Said levy to be set by the Kanawha County Commission upon receipt of public comment and/or objections, if any

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Jennifer Sayre, County Manager
Kim Fleck, Director of Finance

Discussion and update regarding the failure of the mechanically stabilized earth retention structure at Yeager Airport

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

**Update regarding the HEAT Task Force
Commission President Kent Carper
Terry Sayre, HEAT Committee Chairman**

Discussion and Update regarding March 13th voluntary evacuation of Hughes Creek Road in Eastern Kanawha County; evacuation of Hughes Creek Road issued due to an increase in mine water discharge and concerns of a mine blowout from the old coal mine located above Route 60

**Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy**

Review and presentation of EnAct Community Action's 2014 Community Needs Assessment and Strategic Plan

**Commission President Kent Carper
Brent Pauley, EnAct CEO
Ken Hale, EnAct Board
Rick Ferris, EnAct Board
Debby Campbell, EnAct Programs Director
Helen Estep, EnAct CSBG Supervisor**

Discussion regarding Senate Bill 361 (passed March 3rd, effective April 13, 2015), which sets a new higher threshold that requires political subdivisions pay prevailing wage when awarding public improvement contracts in an amount greater than \$500,000

Commission President Kent Carper

Discussion and Update on the dissolution of the Upper Kanawha Valley Enterprise Community

**Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Andrew Gunnoe, Deputy County Manager
Colt Sandoro, Deputy Planning Director**

Update regarding the Kanawha County Solid Waste Authority, to include discussion regarding any actions taken at the April 21st Kanawha County Solid Waste Authority Board Meeting and timeline for the demolition of the Slack Street Building

**Commissioner Dave Hardy
Andrew Gunnoe, Deputy County Manager
Dave Armstrong, Economic Development Specialist**

Discussion regarding funding request from City of Dunbar in the amount of \$60,000 to assist with unexpected costs associated with Shawnee Park

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

Kanawha County Commission meetings through June 11, 2015

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

DATE	TIME
Tuesday, May 5, 2015	5:00 p.m.
Thursday, May 21, 2015	5:00 p.m.
Thursday, June 11, 2015	5:00 p.m.

6:00 P.M. PUBLIC HEARING

Consideration of a waste water application for \$1,500,000.00 in HUD Small Cities Block Grant Funds administered by the State of West Virginia. The proposed project involves the extension of waste water service to certain areas of the Elk Valley Public Service District territory in Kanawha County including Blue Creek/Rt. 119, Young's Bottom and Reamer. This area requires an approximate 23,000 foot sewer collection system, and 265 service connections

Colt Sandoro, Deputy Planning Director

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DEPUTY COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Order Confirming and Ratifying Supervisor’s Report of Claim and Settlement Reports

Order Confirming and Ratifying Supervisor’s Report of Claims and Short Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of Betty L. Clay)

Order Declaring Re-Opened Estate Closed (Estate of Stanley Siemiaczko)

Order Declaring Re-Opened Estate Closed (Estate of Oleta P. Workman aka Oleta Pearl Workman)

Order Referring to a Fiduciary Commissioner (Estate of Chessie Naylor)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Thornhill Ford Lincoln	Assessor’s office	\$57,160.00	One (1) 2015 Ford Escape 4-door 4x4 SE (U9G) oxford white for the Kanawha County Assessor per bids received 4/14/15; one (1) 2015 Ford Expedition 4-door 4x4 (U1G) magnetic metallic for the Kanawha County Assessor per bids received 4/14/15
Newtech Systems Inc	Maintenance Annex	\$6,334.06	Replace lobby cameras on the 4 th and 5 th floors of the Judicial building per quote #NSIQ14365
Advantage Technology LLC	Sheriff’s Law Enforcement Div	\$6,232.00	1 each AppAssure Software Support renewal for 1 year \$1,199.00; 1 each VMWARE renewal \$4,301.00; 1 each Dell KACE maintenance renewal \$732.00 per quote #3595

Appalachian Tire Products	Sheriff's Law Enforcement Div	\$10,000.00	Tires, supplies and service for the departmental fleet per WV State contract
West Virginia State Treasurer's office	Sheriff's Law Enforcement Div	\$10,000.00	Courthouse facilities improvement fund for April and May 2015 (estimated)
Mountaineer Custom Cartridge	Sheriff's Law Enforcement Div	\$25,415.00	Ammunition for the Sheriff's office per bids
West Virginia State Police	Sheriff's Law Enforcement Div	\$6,348.60	Reimbursement on behalf of Deputy Boner for training provided while employed with the State Police
Electronic Communications of WV Inc	Sheriff's Law Enforcement Div	\$40,000.00	Emergency equipment, installation and services for emergency equipment for Kanawha County Sheriffs office patrol vehicles
B.I. Inc	Home Confinement	\$23,000.00	Monitoring equipment and services – sole source
Thomson Reuters – West Payment Center	Prosecuting Attorney	\$7,256.10	Two months subscription
Judicial Dialog Systems	Prosecuting Attorney	\$15,200.00	Annual Judicial Dialog Subscription
Advanced Covert Technology	Sheriff's Law Enforcement Div	\$16,705.00	Covert camera system for Kanawha County Sheriffs CIS units compatible with existing camera system – quote #1404081
Hawk Analytics Inc	Sheriff's Law Enforcement Div	\$10,485.00	Cellhawk three-year license and subscription agreement
Kanawha-Charleston Humane Association	Kanawha Charleston Humane Association	\$40,000.00	Annual dog fund contribution to be used for the Kanawha/Charleston Humane Association's spay/neuter suite
Travelers	Kanawha Co. Commission	\$9,890.91	Insurance deductibles for: Claim #EVW7291 \$165.00; claim # EOG6926 \$2,865.91; claim # EXH0607 \$1,635; claim #ESV7399 \$5,225
Central Printing Inc	Sheriff's Tax Office	\$7,250.00	300,000 #10 white wove 24# mailer envelopes with printed return address per quote

Chapman Printing Company Inc	Sheriff's Tax Office	\$9,491.00	250,000 #9 slotted envelopes 24# white wove standard window no window film \$5,375.00; 350,000 24# 8.5x11 white bond 2 perfs to make 3 equal pieces 2500 sheets per case 140 total cases per quote dated 4/2/15
WV Public Safety Expo	Kanawha Co. Commission	\$40,000.00	contribution for the 2015 Public Safety Expo
Granicus Inc	Kanawha Co. Commission Data Processing	\$6,500.00	Granicus mobile encoder for live broadcasting election counts
City of Charleston Police Department	Charleston Police Department	\$7,661.36	HEAT reimbursement
Kanawha County Sheriff's Department	Sheriff's Law Enforcement Div	\$7,406.01	HEAT reimbursement
Stephens Auto Center	Maintenance	\$26,158.00	One (1) Ford F-350 regular cab pickup truck white in color for the Kanawha County Commission Maintenance Dept. \$25,683.00; spray-in bedliner \$475 per WV State Contract #MV15E
Thornhill Ford Lincoln	Kanawha Co. Commission	\$33,842.00	One (1) 2015 Ford Expedition 4-door 4x4 XL (U1G) black in color for the Kanawha County Emergency Ambulance Authority per bids received 4/14/15
Electronic Communications	South Charleston Fire Dept.	\$5,739.00	Six (6) Kenwood TK-5320K2 400-470mhz Radios & Equipment for the South Charleston Fire Department per Public Safety Grant Letter of Intent
Rodney Loftis & Son	Kanawha Co. Commission	\$25,265.00	Excavation, debris and dirt removal work completed during the Yeager Airport Emergency landslide

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of April 21, 2015*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of April 21, 2015*)

The Honorable Vera J. McCormick, County Clerk

New Employee: Michael Oakley, Law Enforcement Liaison, Kanawha County Commission, Emergency Management Department, full-time employee, \$55,000.00, replacing Matt Thomas, effective May 1, 2015

New Employee: Lora Walker, Seasonal Employee, Kanawha County Commission, \$12.00 per hour, effective April 20, 2015

New Employee: Adam Samuel Fox, Administrative Aide, Kanawha County Prosecuting Attorney's office, temporary employee, \$13.00 per hour, effective May 18, 2015

New Employee: Grace Morris, Administrative Aide, Kanawha County Prosecuting Attorney's office, temporary employee, \$12.00 per hour, effective June 2, 2015

Order creating new full time position of Kanawha County Deputy Sheriff, to be an employee of the Sheriff's Law Enforcement Department. Effective April 16, 2015, Nathan Lee Brill will be hired at salary of \$37,000 to fill this new position that is within budget. As referenced in the attached Employment Form dated April 6, 2015, the next position to become vacant in the Sheriff's Law Enforcement will be eliminated as a result of the new position

Order Authorizing the President of the County Commission to sign “Letter of Credit Payment Request – Federal Emergency Management Agency Hazard Grant Program WV-DR4903-001. Request payment to pay invoices from account 009-442.60-500-2-30.00 (FEMA NOI Contr. Services), in the amount of \$23,902.69

Order Authorizing the President of the County Commission to sign “Letter of Credit Payment Request – Federal Emergency Management Agency Hazard Grant Program WV-DR4903-002. Request payment to pay invoices from account 009-442.60-500-2-30.00 (FEMA NOI Contr. Services), in the amount of \$77,968.89

Order Authorizing the President of the County Commission to sign “Letter of Credit Payment Request – Hazard Mitigation Grant Program through the Notice of Intent Disaster Mitigation 2015 Program. Request payment to pay invoices from Carte Appraisal Service for services rendered for a real estate appraisals

Order authorizing the President of the Kanawha County Commission to sign the Resolution for the West Virginia Department of Environmental Protection Litter Control Grant Program of 2016

Order authorizing the President of the County Commission of Kanawha County to Execute a State of West Virginia Department of Environmental Protection Litter Control Grant Program Application for 2015-2016 for \$3,000.00 with a matching requirement of \$3,000.00

Order appointing Nassandra Wright to the Board of the Kanawha County Enforcement Agency, replacing Anita Ray (term to expire June 30, 2017)

Order appointing Daniel Stone to the Board of the Kanawha County Enforcement Agency, replacing Richard Milam (term to expire June 30, 2017)

Order authorizing the President of the County Commission of Kanawha County to Execute a State of West Virginia Department of Homeland Security and Emergency Management Cooperating Technical Partners Sub-Grant Application for \$65,000.00 with no matching requirement

Authorization for the President of the Kanawha County Commission to Sign a Certificate of Title & Affidavit of Transfer of Ownership without Consideration Transferring a 2011 Ford F-150 to the Kanawha County Emergency Ambulance Authority

Order approving the 2015-2016 Levy Rate of 14.30 cents per \$100.00 of valuation

Order approving the 2015-2016 Excess Levy rate of 6.09 cents per \$100.00 of valuation

Order Authorizing the President of the Kanawha County Commission to execute a Federal Reserve Bank of New York, JP Morgan Chase Bank, Release of Collateral Form
Kim Fleck, Director of Finance

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2014-2015 General Fund Budget Revision #13
Kim Fleck, Director of Finance

1. **Fiscal Year 2014-2015 Public Safety Grant Fund Line Item Budget Revision**

REVENUES:

029-301-0-01.00	Public Safety - Property Tax Current Year	30,000
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EXPENDITURES:

029-711.00-5-68.00	Public Safety - Contributions Other Entity	30,000
029-711.00-5-68.66	Public Safety- KCSD CTY-WIDE MDT	(7,500)
029-711.00-5-68.47	Public Safety- NITRO POLICE	7,500
029-711.00-5-68.68	Public Safety - KCSD DPT INTERNET CNT FEES	(7,500)
029-711.00-5-68.38	Public Safety - DUNBAR POLICE	7,500
029-711.02-5-68.01	Public Safety - CARRYOVER VFD'S	(96,000)
029-711.00-5-68.72	Public Safety - FIRE RADIO PROJECTS	71,000
029-711.00-5-68.73	Public Safety - FIRE MDT PROJECTS	25,000

2. Fiscal Year 2014-2015 General Fund Line Item Revision

EXPENDITURES:

001-405.00-2-23.00	PROSECUTOR - PROFESSIONAL SERVICES	(9,000)
001-405.00-3-41.00	PROSECUTOR - SUPPLIES	(4,000)
001-405.00-1-09.00	PROSECUTOR - TEMPORARY SALARIES	13,000
001-406.00-1-08.01	ASSESSOR - OVERTIME WAGES	2,000
001-406.00-1-09.00	ASSESSOR - TEMPORARY SALARIES	(2,000)
001-406.00-2-12.00	ASSESSOR - PRINTING	(23,590)
001-406.00-2-14.00	ASSESSOR - TRAVEL	(550)
001-406.00-2-16.00	ASSESSOR - M & R EQUIPMENT	(2,670)
001-406.00-2-18.00	ASSESSOR - POSTAGE	(200)
001-406.00-2-22.00	ASSESSOR - DUES & SUBSCRIPTION	(1,065)
001-406.00-2-30.00	ASSESSOR - CONTRACTED SERVICES	23,500
001-406.00-3-41.00	ASSESSOR - SUPPLIES	1,300
001-406.00-3-53.00	ASSESSOR - SOFTWARE	3,275
001-428.00-3-41.01	DATA PROCESSING - EQUIPMENT, NON DEPRECIABLE	(16,000)
001-428.00-2-30.00	DATA PROCESSING - CONTRACTED SERVICES	16,000
001-700.00-2-23.00	SHERIFF LED - PROFESSIONAL SERVICES	(6,000)
001-700.00-3-41.02	SHERIFF LED - OPERATING GRANT	6,000
001-700.00-1-03.01	SHERIFF LED - FULLTIME	(20,000)
001-700.00-1-08.03	SHERIFF LED - OVERTIME BAILFFS	(30,000)
001-700.00-3-43.00	SHERIFF LED - GAS/OIL/TIRES	(10,000)
001-700.00-3-41.02	SHERIFF LED - OPERATING GRANT	30,000
001-700.00-1-08.01	SHERIFF LED - OVERTIME	30,000

3. Fiscal Year 2014-2015 General Fund Budget Revision #13

EXPENDITURE:

001-406.00-2-18.00	ASSESSOR - POSTAGE	(4,800)
001-428.00-2-30.00	DATA PROCESSING - CONTRACTED SERVICES	4,800

CHECK REGISTERS/SUPPLEMENTALS (Order Confirming and Approving Disbursements to be made by the Clerk of the County Commission of Kanawha County)

Kanawha-Charleston Humane Association in the amount of \$40,000.00 for annual dog fund contribution to be used for the Kanawha/Charleston Humane Association's spay/neuter suite

WV Public Safety Expo in the amount of \$40,000.00 for the 2015 Public Safety Expo

Rodney Loftis & Son in the amount of \$25,265.00 for Excavation, debris and dirt removal work completed during the Yeager Airport Emergency landslide

LETTERS OF INTENT:

Charleston Regional Spay/Neuter Center in the amount of \$25,000.00 from Table Games Fund, contribution for a Regional Spay/Neuter Center contingent upon receipt of full funding of the center

Rand Community Center, in the amount of \$5,800 from Coal Severance Fund, contribution for playground equipment

Town of Pratt, in the amount of \$1,000.00 from Coal Severance Fund, for contribution for Pratt Senior Food Program

Ratification of Documents processed at the April 9, 2015, meeting:

Order Confirming and Approving Disbursements to be made by the Clerk of the County Commission of Kanawha County (2nd supplemental)

Purchase Order and Emergency Check: Herbert Hoover High School – Grand Slam Club, Inc., in the amount of \$20,000.00 for field improvement project

Ratification of Emergency Checks processed off the bench on April 15, 2015:

United Bank P-card payments totaling: \$172,736.22