

KANAWHA COUNTY COMMISSION AGENDA

Special Meeting February 3, 2015

12:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting of
January 22, 2015

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

Prosecuting Attorney

Ariana J. Kincaid, Assistant Prosecuting Attorney, Kanawha County
Prosecuting Attorney's office, full-time employee, \$67,000.00 per
year, replacing Benjamin Freeman, effective February 16, 2015
The Honorable Charles T. Miller, Prosecuting Attorney

Katherine M. Chambers, Administrative Aide, Kanawha County
Prosecuting Attorney's office, part-time, \$13.00 per hour, effective
February 3, 2015
The Honorable Charles T. Miller, Prosecuting Attorney

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

12:00 P.M.

**Update from the HEAT Taskforce
Commission President Kent Carper
Terry Sayre**

Discussion regarding the bids received for Mountain State Little League for excavation work and installation of drainage systems to correct field flooding issues, including but not limited to award of a contract

**Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Colt Sandoro, Deputy Planning Director
Buddy Hall, President, Mountain State Little League**

Update regarding the Slack Street Recycling Center and the costs incurred during recent clean-up of the Slack Street property, to include discussion on potential legal action by the Solid Waste Authority Board to recover clean-up costs

**Commissioner Dave Hardy
Andrew Gunnoe, Deputy County Manager
Dave Armstrong, Economic Development Specialist**

Discussion and update regarding 2015 Legislative Agenda

**Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Carrie Hill, Legislative Liaison/Grant Coordinator**

Discussion regarding dates for the 2015 Kanawha County Spring Clean-ups

**March 28, 2015 – Elkview
April 11, 2015 – South Charleston
April 18, 2015 – Cabin Creek
Commission President Kent Carper
Steve Neddo, Planning Director
Colt Sandoro, Deputy Planning Director**

Kanawha County Commission meetings through April, 2015
Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

DATE	TIME
Thursday, February 5, 2015	5:00 p.m.≈
Tuesday, February 10, 2015	12:00 p.m.≈
Thursday February 12, 2015	5:00 p.m.*≈
Tuesday, February 17, 2015	12:00 p.m.≈
Thursday, February 19, 2015	4:00 p.m.Δ 5:00 p.m. ≈●
Thursday, March 5, 2015	5:00 p.m.Δ
Thursday, March 19, 2015	5:00 p.m.Δ
Thursday, April 9, 2015	5:00 p.m.Δ
Tuesday, April 21, 2015	5:00 p.m.Δ

- Δ Regularly Scheduled Commission Meeting
- ≈ Board of Review and Equalization Meeting
- ◆ Board of Review and Equalization Meeting and Commission Meeting
- * Mineral meeting
- Board of Review and Equalization– Adjourn Sine Die

AGENDA SETTING

PUBLIC HEARING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DEPUTY COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Objections and Exceptions

Order Admitting Will to Probate (Estate of Wanda Loretta James)

Order Declaring Re-Opened Estate Closed (Estate of Marjorie Lucille Crowder)

Order Declaring Re-Opened Estate Closed (Estate of Emil D. McCommack aka Emil David McCommack)

Order Declaring Re-Opened Estate Closed (Estate of Luther Sylvester Nelson)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Kanawha-Charleston Humane Association (revised PO)	Kanawha Charleston Humane Association	\$28,920.69 (revised total)	Increase PO \$8,516.62 for reimbursement of additional food & drug expenses \$7,489.01 and additional supplies \$1,027.61
Lewis Glasser Casey & Rollins PLLC	Sheriff's Tax Office	\$20,000.00	Legal services rendered for assistance with delinquent tax accounts/bankruptcies
Charleston Newspapers	Sheriff's Tax Office	\$108,800.00	Legal publications and advertisements
K2 Solutions Inc	Sheriff's Law Enforcement Div	\$25,470.00	1) 2 each single purpose explosive detector dogs \$9,000.00 ea; 2) 2 each single purpose explosive handlers course (4 weeks) \$3,000.00 ea; 3) 42 nights lodging for Cpl. Miller and Lt. Cummings for 4 weeks \$35.00 ea
Rocky Fork Enterprizes LLC	Sheriff's Law Enforcement Div	\$12,000.00	Body work and repairs to Sheriff Law Enforcement vehicles – 13 current invoices totaling \$10,152.83; future invoices

New World Systems	Sheriff's Law Enforcement Div	\$10,063.00	1 each orders of protection software module \$10,063.00; additional add-on module for the New World System RMS System Project: KAN1761-C-14-02-A-01
Tyler Mountain Volunteer Fire Department	Tyler Mountain VFD	\$15,000.00	Reimbursement for the purchase of fire hose and hydrant fittings per bids received by the Tyler Mtn VFD 9/1/14. Public Safety Grant Letter of Intent
Nitro Electric Company Inc	Elk Community Center	\$30,000.00	Contribution for boiler replacement per bids received by Elk Community Center. The Elk Community Center will pay the difference (\$1,875.00)

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending fiscal year 2014-2015 budget revision*):

Vendor	Department	Amount	Comments/Description
Bailey & Wyant, PLLC	Kanawha Co. Commission	\$6,123.78	Legal services for Kanawha County Commission vs. Gomez

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of February 3, 2015*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of February 3, 2015*)

The Honorable Vera J. McCormick, County Clerk

New Employee: Ariana J. Kincaid, Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office, full-time employee, \$67,000.00 per year, replacing Benjamin Freeman, effective February 16, 2015

New Employee: Katherine M. Chambers, Administrative Aide, Kanawha County Prosecuting Attorney's office, part-time, \$13.00 per hour, effective February 3, 2015

**Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$3,393.10)
Marc Slotnick, County Attorney**

**Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia
Marc Slotnick, County Attorney**

Order Reappointing Sandra Ashworth to the Greater St. Albans Public Service District (*Term to Expire February 5, 2021*)

Order reappointing Manfred Holland to the Kanawha County Deputy Sheriff's Civil Service Commission (*Term to Expire February 5, 2017*)

Order reappointing Buck Chestnut to the Kanawha County Parks and Recreation Commission (term to expire February 10, 2018)

Order reappointing Andrew Jordan to the Kanawha County Parks and Recreation Commission (term to expire February 10, 2018)

Order reappointing David Pope to the Kanawha County Parks and Recreation Commission (term to expire February 10, 2018)

Order reappointing Anna Dailey to the Kanawha County Parks and Recreation Commission (term to expire February 10, 2018)

Order reappointing Chris Hamilton to the Kanawha County Parks and Recreation Commission (term to expire February 10, 2018)

1. Fiscal Year 2014-2015 General Fund Line Item Revision

EXPENDITURES:

001-406.00-1-08.01	ASSESSOR - OVERTIME	(25,000)
001-406.00-1-09.00	ASSESSOR - TEMP SALARIES	(120,000)
001-406.00-1-03.01	ASSESSOR - FULL TIME SALARIES	60,000
001-406.00-1-06.00	ASSESSOR - RETIREMENT	5,000
001-406.00-3-53.00	ASSESSOR - SOFTWARE	20,000
001-406.00-4-59.01	ASSESSOR - CAPITAL OUTLAY, VEHICLES	60,000
001-401.00-2-30.00	CO COMM - CONTRACTED SERVICES	(40,000)
001-401.00-2-23.00	CO COMM - PROFESSIONAL SERVICES	40,000

CHECK REGISTERS/SUPPLEMENTALS (Order Confirming and Approving Disbursements to be made by the Clerk of the County Commission of Kanawha County)

Charleston Newspapers for Sheriff's Tax Office in the amount of \$23,427.05 for legal publications and advertisements

LETTER OF INTENT

Riverside High School Baseball Program in the amount of \$7,400.00 (Coal Severance Fund) for baseball field improvements

Ratification of emergency checks processed on January 16, 2015:

United Bank (p-card)	\$173,410.93
United Bank (p-card)	\$150.00
United Bank (p-card)	\$11,438.12
United Bank (p-card)	\$7.33
United Bank (p-card)	\$147.94
United Bank (p-card)	\$23,001.93