

KANAWHA COUNTY COMMISSION

AGENDA

February 19, 2015

4:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Special Commission Meeting of
January 29, 2015

Approval of the Minutes of the Special Commission Meeting of
February 3, 2015

Approval of the Minutes of the Special Commission Meeting of
February 5, 2015

Approval of the Minutes of the Special Commission Meeting of
February 10, 2015

Approval of the Minutes of the Regular Commission Meeting of
February 12, 2015

Approval of the Minutes of the Special Commission Meeting of
February 17, 2015

RESOLUTION/PROCLAMATION

Resolution Honoring Larry "McKay" Kemnitz
Jeff Jeffries, Bristol Broadcasting/WQBE
Ed Roberts, Bristol Broadcasting/WQBE

Proclamation for Self-Injury Awareness Month
Sarah Fox

Resolution - West Virginia Certified Development Community (CDC)
Program Resolution of Participation and Cooperation for Charleston
Area Alliance

Matthew G. Ballard, President, Charleston Area Alliance

NEW EMPLOYEES

Assessor

Rebecca E. Bess, Personal Property, Kanawha County Assessor's
office, full-time employee, \$25,000.00 per year, replacing Sallie
Robinson, effective March 1, 2015

The Honorable Sallie Robinson, Assessor

Debra D. Long, Personal Property, Kanawha County Assessor's
office, full-time employee, \$25,000.00 per year, replacing Linda
Holstein, effective March 1, 2015

The Honorable Sallie Robinson, Assessor

Beverly Sizemore, Real Estate, Kanawha County Assessor's office,
full-time employee, \$25,000.00 per year, filling a vacancy, effective
March 1, 2015

The Honorable Sallie Robinson, Assessor

Sheriff's Tax

Dana S. Kelly, Tax Deputy, Kanawha County Sheriff's Tax Office,
full-time employee, \$25,000.00 per year, replacing Kimberly Lynn
May, effective March 1, 2015

The Honorable John Rutherford, Sheriff

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

4:00 P.M.

Discussion regarding the Charleston Area Alliance's Small Business Innovation Research (SBIR) pilot program, an economic development initiative that will assist Kanawha County business in applying for federal grant funding

**Commissioner Dave Hardy
Matt Ballard, President, Charleston Area Alliance
Andrew Gunnoe, Deputy County Manager**

Discussion regarding purchase of radios for east end police departments, estimated to be \$30,800.00, coal severance eligible

**Commission President Kent Carper
The Honorable John Rutherford, Sheriff
East End Police Chiefs**

Discussion regarding 2015-2016 Budget to include but not be limited to budget presentations from:

- The Honorable Cathy Gatson, Circuit Clerk**
- The Honorable Sallie Robinson, Assessor**
- The Honorable Vera McCormick, County Clerk**
- The Honorable Chuck Miller, Prosecutor**
- The Honorable John Rutherford, Sheriff**

**Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Kim Fleck, Director of Finance
Jennifer Sayre, County Manager
Andrew Gunnoe, Deputy County Manager**

Discussion regarding the County's health insurance plan, including potential review of future health plan costs and comparison to PEIA

**Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy**

Discussion and update regarding 2015 Legislative Agenda

**Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Carrie Hill, Legislative Liaison/Grant Coordinator**

Status update on Grady Street
 Commission President Kent Carper
 Colt Sandoro, Deputy Planning Director
 John Luoni, County Engineer
 Dave Armstrong, Economic Development Specialist

Kanawha County Commission meetings through April, 2015
 Commission President Kent Carper
 Commissioner Henry C. Shores
 Commissioner Dave Hardy

DATE	TIME
Thursday, March 5, 2015	5:00 p.m.
Thursday, March 19, 2015	5:00 p.m.
Thursday, April 9, 2015	5:00 p.m.
Tuesday, April 21, 2015	5:00 p.m.

AGENDA SETTING

Request from Mim Campbell for \$2,000.00 to cover water and sewer fees caused by frozen water pipes and for paint and floor repairs for the Paint Creek watershed office

Request from the Town of Belle for \$6,000.00 toward the purchase of a backhoe and carport for storage

Request from Nitro High School ShowCats for \$4,500 for the purchase of a heavy duty double walled trailer

Request from Southern Appalachian Labor School in the amount of \$15,000 for repairing qualifying homes in eastern Kanawha County communities

PUBLIC HEARING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DEPUTY COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Administrative Closing Order (Noah James Junior Dotson, Ward)

Administrative Closing Order (Kelsey Marie Grigsby, Ward)

Administrative Closing Order (Sierra Skye Portillo)

Administrative Re-Closing Order (Hunter Lee Dotson, Ward)

Administrative Re-Closing Order (Tiffany Marie Dotson, Ward)

Order Admitting Estate to Probate (Estate of Sandy Jean Laroche)

Order Admitting Will to Probate (Estate of Helen Jackson Patterson)

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Confirming and Ratifying Supervisor's Report of Claims and Short Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of Gay Marie Estep)

Order Declaring Re-Opened Estate Closed (Estate of Ralph R. Wallace, Jr. AKA Ralph Raymond Wallace, Jr.)

Order Referring to a Fiduciary Commissioner (Estate of Sylvia Jewell Slack)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Travelers	Kanawha Co. Commission	\$7,180.20	Deductible claim #EXH5807
State Tax Department Property Tax Div.	Kanawha Co. Commission	\$18,052.39	Charges for State Computer System Oct, Nov & Dec 2014
Kanawha Co. Solid Waste Authority	Kanawha Co. Commission	\$30,000.00	Contribution for general operation expenses of the Authority
Finests Professional Development	Sheriff's Law Enforcement Div.	\$10,665.85	2.5 day leader skills for police supervisors training delivered 1/26/15 to 1/30/15 \$8,000; five nights lodging at four points in Charleston \$725.65; and roundtrip airfare between Hartford, CT & Charleston, WV \$10,665.85
WV State Auditor's office	Kanawha Co. Commission	\$15,485.00	2013 Audit Type Magistrate Court agreed upon procedures
AT&T Mobility	Sheriff's Law Enforcement Div.	\$10,825.00	1-year Netmotion Mobility SE premium software maintenance
Stephens Auto Center	Sheriff's Law Enforcement Div.	\$206,878.00	7 each 2015 Ford Police Interceptor Utility/black in color \$29,554.00ea with options per WV State Contract
Electronic Specialty	Parking Facility	\$5,446.00	Facility commander hardware and software upgrade for the parking facility, parking lots and access control for the courthouse
Ideal Products Inc	Sheriff's Law Enforcement Div.	\$7,650.00	3 each Electric Pan Breach kit (part #K1090 \$1,950.00; 2 each Aluminum Post Stand (part #K3118) \$650.00; and 2 each XRay Mount Kit (part # K3118-XR) \$250.00
Galls An Aramark Co LLC	Sheriff's Law Enforcement Div.	\$10,000.00	Miscellaneous uniform items and services for the Kanawha County Sheriff's office Law Enforcement Division
Advance Technology	Sheriff's Tax Office	\$14,735.00	One (1) Poweredge R730 Server per quote #3603
Waste Management	Kanawha Co. Planning & Community Dev.	\$7,000.00	Tipping fees for 2015 Spring Cleanups

Waste Management	Kanawha Co. Planning & Community Dev.	\$19,000.00	Tipping fees for 2015 Spring Cleanups at Cabin Creek & Elkview
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Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending fiscal year 2014-2015 budget revision*):

Vendor	Department	Amount	Comments/Description
JH Consulting	Emergency Management	\$5,000.00	Hazard mitigation plan update

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of February 19, 2015*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of February 19, 2015*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Orders Entered by the Clerk of the County Commission of Kanawha County, West Virginia

The Honorable Vera J. McCormick, County Clerk

New Employee: Dana S. Kelly, Tax Deputy, Kanawha County Sheriff's Tax Office, full-time employee, \$25,000.00 per year, replacing Kimberly Lynn May, effective March 1, 2015

New Employee: Rebecca E. Bess, Personal Property, Kanawha County Assessor's office, full-time employee, \$25,000.00 per year, replacing Sallie Robinson, effective March 1, 2015

New Employee: Debra D. Long, Personal Property, Kanawha County Assessor's office, full-time employee, \$25,000.00 per year, replacing Linda Holstein, effective March 1, 2015

New Employee: Beverly Sizemore, Real Estate, Kanawha County Assessor's office, full-time employee, \$25,000.00 per year, filling a vacancy, effective March 1, 2015

Approval of the Erroneous Assessments submitted by the Kanawha County Assessor (decrease \$36,455.26)
Marc Slotnick, County Attorney

Order Appointing Woody Hill as Fiduciary Commissioner replacing Gay Elmore

Order Authorizing the President of the Kanawha County Commission to sign a grant application for the West Virginia Division of Justice & Community Services Victims of Crime Assistance (VOCA) Grant Program
Carrie Hill, Legislative Liaison/Grant Coordinator

Order Authorizing the President of the Kanawha County Commission to sign a grant application for the West Virginia Division of Justice & Community Services Community Corrections Fund Grant Program
Carrie Hill, Legislative Liaison/Grant Coordinator

1. Fiscal Year 2014-2015 Home Confinement Fund Line Item Budget Revision

EXPENDITURES:

008-705.00-2-11.00	Home Conf - Telephone	(2,000)
008-705.00-2-17.00	Home Conf - M & R Auto	(8,000)
008-705.00-1-08.01	Home Conf - Overtime	10,000

2. Fiscal Year 2014-2015 General Fund Line Item Revision

EXPENDITURES:

001-401.00-5-67.00	CO COMM - TRANSFERS TO OTHER FUNDS	(20,000)
001-401.00-2-26.00	CO COMM- INSURANCE	20,000
001-405.00-2-14.00	PROS ATTY - TRAVEL	9,000
001-405.00-2-19.00	PROS ATTY - EQUIPMENT	(9,000)

001-405.00-2-23.00	PROS ATTY - PROF SERV	(7,000)
001-405.00-3-41.00	PROS ATTY - SUPPLIES	7,000
001-430.00-2-17.00	COMM DEV - M & R AUTO	(350)
001-430.00-2-16.00	COMM DEV - M & R EQUIPMENT	350
001-700.00-1-03.01	SHERIFF LED - FULLTIME	(140,000)
001-700.00-2-11.01	SHERIFF LED - TELEPHONE MDT	(10,000)
001-700.00-2-16.00	SHERIFF LED - M & R EQUIPMENT	(37,500)
001-700-.00-2-19.00	SHERIFF LED - BLDG/EQUIP RENTAL	(5,000)
001-700.00-2-30.00	SHERIFF LED - CONTRACTED SRVCS	(15,000)
001-700.00-2-33.00	SHERIFF LED - INVESTIGATIVE EXP	(3,618)
001-700.00-3-41.01	SHERIFF LED - EQUIPMENT NON-DEPR	(2,166)
001-700.00-3-43.00	SHERIFF LED - GAS/OIL/TIRES	(20,000)
001-700.00-1-08.01	SHERIFF LED - OVERTIME	60,000
001-700.00-1-09.00	SHERIFF LED - TEMP SALARIES	14,000
001-700.00-3-41.02	SHERIFF LED - OPERATING GRANT	159,284
001-701.00-2-11.00	LEGAL PROCESS - TELEPHONE	(3,000)
001-701.00-2-17.00	LEGAL PROCESS - M & R AUTO	(4,500)
001-701.00-1-09.00	LEGAL PROCESS - TEMPORARY	4,500
001-701.00-3-41.00	LEGAL PROCESS - SUPPLIES	3,000
001-711.00-1-03.01	EMER SERVICES - FULLTIME	(5,000)
001-711.00-2-23.00	EMER SERVICES - PROFESSIONAL SRVCS	5,000
001-711.00-1-08.01	EMER SERVICES - OVERTIME	(1,478)
001-711.00-2-22.00	EMER SERVICES - DUES & SUBSCRIPTIONS	1,478
001-711.00-4-59.00	EMER SERVICES - CAPITAL OUTLAY	(9,000)
001-711.00-2-14.00	EMER SERVICES - TRAVEL	5,000
001-711.00-2-21.00	EMER SERVICE - TRAINING	4,000

3. Fiscal Year 2014-2015 Journal Voucher Entry

REVENUES:

001-382-0-00.00	Refunds/Reimb	669
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EXPENDITURES:

001-413.00-1-08.01	ELECTIONS - TEMPORARY	(500)
001-413.00-2-18.00	ELECTIONS - POSTAGE	(169)

Ratification of Purchase Order approved at the February 3, 2015, meeting:

United Bank (Sheriff's Tax Office) in the amount of \$7,096.00, for the WV Radio PSA's for Tax Collections

Ratification of Order and Emergency Check processed off the bench on February 5, 2015:

Order authorizing the clerk of the County Commission to issue a check from the Coal Severance Fund, #002-439.00-5-68.00, in the amount of Twelve Thousand Nine Hundred Fifty Five Dollars Twenty Three cents (\$12,955.23) to the Upper Kanawha Valley Enterprise Community representing a contribution to assist with taxes and interest payments owed to the Internal Revenue Service

Ratification of Emergency Check signed off the bench on February 10, 2015:

Price Law Office, LLC, in the amount of 899,600.00 (three-day turnaround) (FEMA Hazard Mitigation Grant Program DR-4093-WV-003 and DR-4093-WV-004) for the purpose of purchasing four flood properties in Kanawha County and to cover the cost of attorney fees associated with the four title opinions and four closings and for the purpose of purchasing four flood properties in Kanawha County and to cover the cost of attorney fees associated with the five title opinions and five closings

Ratification of Purchase Order processed at the February 10, 2015, meeting:

New Tech Systems, Inc. (County Clerk) in the amounts of \$2,566.97 and \$5,000.00 to provide and install 3000 series wireless lapel system in the voters registration conference room for election school