

**KANAWHA COUNTY COMMISSION
AGENDA**

**Special Meeting
November 10, 2014**

**Commission meeting will take place
in the Voter's Registration
at the corner of Court Street and
Quarrier Street, in the room adjacent
to the Voter's Registration office
Charleston, WV**

[and will recess as circumstances require
due to Canvass (Canvass begins at 7:00 a.m.)]

12:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Public Test of October 28, 2014

Approval of the Minutes of the Regular Commission Meeting of
October 28, 2014

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

CHANGE OF EMPLOYMENT STATUS

Commission/Fiduciary Office

Alyson Ruffatto, Fiduciary Receptionist, Kanawha County Commission Fiduciary Office, from part-time to full-time, \$25,000.00 per year, effective November 1, 2014

Andrew Gunnoe, Deputy County Manager/Fiduciary Supervisor

AGENDA ITEMS

12:00 P.M.

Discussion and vote regarding appointing a temporary Prosecuting Attorney effective November 14, 2014, to serve no longer than thirty (30) days from the date of appointment (W. Va. Code 3-10-8), discussion to further include but not be limited to the application process for permanent successor to office of Prosecuting Attorney, public interviews scheduled for November 17, 2014 at 8:30 a.m. and any other business relating to this matter

Commission President Kent Carper

Commissioner Henry C. Shores

Commissioner Dave Hardy

Jennifer Sayre, County Manager

Andrew Gunnoe, Deputy County Manager

Marc Slotnick, County Attorney

Discussion regarding health insurance premiums for employees, to include but not be limited to annual discussion regarding COBRA rates and employee contribution for health insurance premiums based on 20% of COBRA rates

This is for healthcare and vision/dental;

annual salary :	Single Non- Tobacco	Single Tobacco	Employee + 1 Non-Tobacco	Employee + 1 Tobacco	Family Non- Tobacco	Family Tobacco
	\$0 to \$30,000	\$119.84	\$137.82	\$239.66	\$275.62	\$335.52
\$30,001 to \$45,000	\$131.24	\$150.94	\$262.48	\$301.86	\$367.48	\$422.60
\$45,001 and above	\$142.66	\$164.06	\$285.32	\$328.10	\$399.44	\$459.36

This is for vision/dental only;

Single	Employee + 1	Family
\$1.54	\$3.92	\$4.24

Commission President Kent Carper
 Commissioner Henry C. Shores
 Commissioner Dave Hardy
 Jennifer Sayre, County Manager
 Kim Fleck, Director of Finance

Kanawha County Commission meetings through January, 2015
 Commission President Kent Carper
 Commissioner Henry C. Shores
 Commissioner Dave Hardy

DATE	TIME
Tuesday, November 25, 2014	12:00 p.m.
Tuesday, December 16, 2014	5:00 p.m.
Thursday, January 8, 2015	5:00 p.m.
Thursday, January 22, 2015	5:00 p.m.

AGENDA SETTING

Funding request from Riverside Football Team in the amount of \$3,450.00 for a trailer. Total cost of the trailer is \$3,950.00.
 Commissioner Henry C. Shores

PUBLIC HEARINGS

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

Contribution to Leadership WV in the amount of \$3,000 for Sponsorship of Charleston November Closing Session

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Administrative Closing Order (James E. Walton II, Ward)

Objections and Exceptions

Order Admitting Will to Probate (Estate of Jeanette G. Maag)

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order Confirming and Ratifying Supervisor's Report of Claims and Short Settlement Reports

Order Declaring Re-Opened Estate Closed (Estate of James M. Harless)

Order Referring to a Fiduciary Commissioner (Estate of Jack Franklin Slack, Jr.)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Dill's Fire & Safety Equipment Co.	Emergency Services	\$7,075.00	Five (5) MSA Optimair TL's for KCEAA and Charleston EMS
Tri-State Roofing & Sheet Metal Co.	Maintenance	\$5,934.11	Replace broken roof tile with owner provided tile, repair roof leak and remove debris from gutter/downspout
Kanawha-Charleston Humane Association	Kanawha Charleston Humane Association	\$43,574.00	Reimbursement for August and September utilities \$10,109.18; reimbursement for supplies \$2,828.47; reimbursement for food and drug expenses \$13,237.53; reimbursement for vehicle maintenance/repairs \$284.10; and reimbursement for August and September 2014 payroll for Director and County Humane Officers \$17,114.72
Bobcat of Advantage Valley	Maintenance	\$25,381.00	New Bobcat 3650 MY14 4x4 diesel 4x4 utility vehicle per bids received 10/23/14
Harris E.R.P.	Kanawha Co. Commission	\$69,891.21	Software maintenance 1/1/15-12/31/15
Stephens Auto Center	South Charleston Police Department	\$50,000.00	Partial payment for three (3) 2015 Ford police sedans per Public Safety Grant Letter of Intent (City of South Charleston will pay the difference)
Bailey & Wyant PLLC	Sheriff's Tax Office	\$6,360.15	Legal services provided for Joyce Breeden \$1,203.50, Joseph Swezey \$54,590.55; and Buchko Guardianship \$566.10

Commercial & Hi-Rise Window Cleaner	Maintenance Annex	\$20,150.00	Bi-annual interior and exterior window cleaning services for Judicial Building \$10,075.00, W. Kent Carper Justice & Public Safety Complex \$3,425.50, Courthouse \$3,425.50, and Day Report Center \$3,224.00
Finley Fire Equipment Company, Inc.	Pratt Volunteer Fire Dept.	\$14,049.00	Seven (7) sets of Globe Gxtreme Bunker Gear for Pratt VFD per Public Safety Letter of Intent

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending fiscal year 2014-2015 budget revision*):

Vendor	Amount	Comments/Description
Akers Law Offices, PLLC	\$107,100.00	Services rendered by Don Morris while serving as Special Prosecutor for the Kanawha County Prosecutor's office Line Item Number 001-401-2-30.00; balance from PO S142023 of \$7,100 liquidated by bookkeeping

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of November 10, 2014*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of November 10, 2014*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Orders Entered by the Clerk of the County Commission of Kanawha County, West Virginia

The Honorable Vera J. McCormick, County Clerk

Change in Status: Alyson Ruffatto, Fiduciary Receptionist, Kanawha County Commission Fiduciary office, from part-time to full-time, \$25,000.00 per year, effective November 1, 2014

Approval for Correction of Erroneous Assessments Personal Property Cancelled Tickets

Marc Slotnick, County Attorney

Applications for Apportionment of the Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia

Marc Slotnick, County Attorney

Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$31,482.19)

Marc Slotnick, County Attorney

Order Pursuant to W.Va. Code §61-12-14 appointing Iva Demetria Thomas as Kanawha County Coroner at the will and pleasure of the Kanawha County Commission

Order Appointing Temporary Prosecutor Pursuant to W.Va. Code §3-10-8(b) or, if an appeal is filed pursuant to W.Va. Code §6-6-7(d)

Order Authorizing the President of the Kanawha County Commission to sign the E-Payment Services Agreement with Point & Pay, LLC, for the Sheriff's Tax office

1. Fiscal Year 2014-2015 General Fund Line Item Revision

EXPENDITURES:

001-401.00-800-5-67.00	Commission – Transfers to other funds	(39,191)
001-401.00-500-2-24.00	Commission – Audit Costs	3,715
001-401.00-500-2-26.00	Commission - Insurance	35,476

LETTERS OF INTENT

Andrew Jackson Middle School in the amount of \$4,068.14 for Baseball & Basketball Scoreboards (Table Games Fund)

Charleston Convention & Visitors' Bureau in the amount of \$5,000.00 for repetitive study for a self-contained sporting facility

CHECK REGISTERS/SUPPLEMENTALS (*Order Confirming and Approving Disbursements to be made by the Clerk of the County Commission of Kanawha County*)

Kanawha Charleston Humane Association in the total amount of \$43,574.00 (Reimbursement for August and September utilities \$10,109.18; reimbursement for supplies \$2,828.47; reimbursement for food and drug expenses \$13,237.53; reimbursement for vehicle maintenance/repairs \$284.10; and reimbursement for August and September 2014 payroll for Director and County Humane Officers \$17,114.720)

Ratification of Order processed at the October 28, 2014, Commission meeting:

Demolition Order: In the matter of the property owned by Brenda S. Trapp secured by Wesbanco Bank, Inc. (Tax Map 1, Parcel 27, Malden District