

KANAWHA COUNTY COMMISSION
AGENDA
Special Meeting
November 25, 2014

Commission meeting will take place
in Voter's Registration
at the corner of Court Street and
Quarrier Street, in the room adjacent
to the Voter's Registration office
Charleston, WV

12:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Pre Test and Post Test of November 4, 2014

Approval of the Minutes of the Regular Commission Meeting of November 10, 2014

Approval of the Minutes of the Kanawha County Commission sitting as the Board of Canvassers for the Declaration conducted on November 10, 2014

RESOLUTION/PROCLAMATION

NEW EMPLOYEES

Prosecuting Attorney

Maryclaire Akers, Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office, full-time employee, \$95,000.00 per year, replacing Erica N. Lord, effective December 1, 2014

The Honorable Charles T. Miller, Prosecuting Attorney

Donald P. Morris, First Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office, full-time employee, \$120,000.00 per year, replacing Charles T. Miller, effective December 1, 2014

The Honorable Charles T. Miller, Prosecuting Attorney

Teresa S. Crowder, Legal Assistant, Kanawha County Prosecuting Attorney's office, full-time employee, \$32,000.00 per year, replacing Kimberly Pickens, effective December 1, 2014

The Honorable Charles T. Miller, Prosecuting Attorney

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

12:00 P.M.

Presentation regarding Nationwide Employee Benefit Award Program and WV Association of Counties Legislative Priorities Update, to include discussion regarding the 2015 Kanawha County Commission Legislative Agenda

Commission President Kent Carper

Patti Hamilton, Executive Director, WVACO

Carrie Hill, Grant Coordinator/Legislative Liaison

Discussion regarding Charleston Area Alliance work with entrepreneurship in Charleston

Commissioner Dave Hardy

Matt Ballard, President/CEO

Justin Gaull, VP Economic Development

Cody Schuler, Entrepreneur Project Manager

Katie Rugeley, Owner, The Initialed Life

AGENDA

Meeting of November 25, 2014

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Discussion regarding letter received from the State of West Virginia Tax Commissioner certifying that Sallie Robinson, Assessor of Kanawha County, has substantially complied with the "assessor's additional duties" as delineated in West Virginia Code §7-7-6a, which entitles her to the additional compensation of \$15,000 as provided in West Virginia Code §7-7-6b

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

Discussion regarding the Kanawha County Solid Waste Authority to include discussion regarding the Kanawha County Amended Recycling Ordinance of 1992 and; further, discussion regarding efforts to remove potentially hazardous material from the Slack Street Center

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Jennifer Sayre, County Manager
David Armstrong, Economic Development Director

Update regarding the UKVEC Building

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
David Armstrong, Economic Development Director

Kanawha County Commission meetings through January, 2015

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

DATE	TIME
Tuesday, December 16, 2014	5:00 p.m.
Thursday, January 8, 2015	5:00 p.m.
Thursday, January 22, 2015	5:00 p.m.

AGENDA SETTING

12:30 P.M. PUBLIC HEARINGS

Street Closing of Third Street in Jefferson and a 323 foot-long section of Kanawha Boulevard in Jefferson which intersects with Third Street to accommodate a new U-Haul facility covering 40,000 to 60,000 square feet, which will be a new multi-story indoor self-storage facility

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Objections and Exceptions

Order Admitting Will to Probate (Estate of Lena L. Hicks aka Lena Lorene Hicks)

Order Declaring Re-Opened Estate Closed (Estate of Ruth Church Cox)

Order Declaring Re-Opened Estate Closed (Estate of John Kogoy)

Order Declaring Re-Opened Estate Closed (Estate of William S.E. Winkler)

Order Referring to a Fiduciary Commissioner (Estate of Richard O'Ferrell McGhee)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Travelers CL Remittance Center (Revised PO)	Kanawha Co. Commission	\$1,392,448.25	Increase original PO \$35,476.25 for additional Audit premium
State Tax Department – Property Tax Division	Kanawha Co. Commission	\$8,202.61	Charges for state computer system July, August, September 2014
Allen’s Auto Parts & Repair	Sheriff’s Law Enforcement Div.	\$30,000.00	Maintenance, repair and parts for Department Fleet
Finley Fire Equipment Company, Inc.	Pinch Volunteer Fire Dept.	\$22,575.00	Utility brush fire slide in unit per bids received 10/24/14 per Public Safety Grant letter of intent
Pitney Bowes	Circuit Clerk	\$65,000.00	Postage for the Circuit Clerk’s office
Pitney Bowes	Microfilm	\$20,000.00	Postage for all courthouse departments (except the Circuit Clerk’s office)
Casto & Harris	County Clerk – Election	\$8,821.44	1000 Election kits for General Election 2014
Cimco, Inc.	Maintenance Annex	\$6,354.91	Repair Judicial Building Chiller
Sissonville VFD	S.M.P. & G Volunteer Fire Dept.	\$10,000.00	Reimbursement for purchase of radios and pagers
Dills Fire & Safety Equipment	Glasgow Volunteer Fire Dept.	\$7,000.00	One (1) Resptec 220 Vac 2x2 outlet simo power unit (hydraulic pump for rescue tools) sole source. Coal Severance fund fire department supplemental fund
Industrial Organizational Solutions	County Clerk	\$5,124.00	Consepts LED exam
Galls an Aramark Co.	Sheriff’s Law Enforcement Div.	\$7,500.00	Uniform items for Kanawha County Sheriff’s office law enforcement division

Appalachian Tire Products	Sheriff's Law Enforcement Div	\$15,000.00	Tires, supplies and services for the Kanawha County Sheriff's office law enforcement division per WV State contract
Family Carpet	Kanawha Co. Commission	\$8,895.30	Provide and install new carpet and cove base in the commission courtroom per proposal #MJP00642
Charleston Newspapers	County Clerk – Elections	\$5,826.99	Publication of general election ballot
Software Systems Inc.	Sheriff's Tax Office	\$9,500.00	Installation/activation for online tax collections add-on

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of November 25, 2014*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of November 25, 2014*)

The Honorable Vera J. McCormick, County Clerk

New Employee: Maryclaire Akers, Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office, full-time employee, \$95,000.00 per year, replacing Erica N. Lord, effective December 1, 2014

New Employee: Donald P. Morris, First Assistant Prosecuting Attorney, Kanawha County Prosecuting Attorney's office, full-time employee, \$120,000.00 per year, replacing Charles T. Miller, effective December 1, 2014

New Employee: Teresa S. Crowder, Legal Assistant, Kanawha County Prosecuting Attorney's office, full-time employee, \$32,000.00 per year, replacing Kimberly Pickens, effective December 1, 2014

Salary Increase: David Armstrong, Economic Development Specialist, from \$51,500 to \$55,000

Salary Increase: Debbie Robinson, Administrative Assistant, from \$45,316 to \$48,000

Salary Increase: Chuck Grishaber, Flood Plain Manager, from \$44,290 to \$47,500

**Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$783.60)
Marc Slotnick, County Attorney**

Order authorizing the president of the County Commission to sign a one year renewal with LexisNexis for online legal research subscription services

Order appointing Larry McDonnell to the Board of Appeals Under the Adult Entertainment Ordinance of 2003 filling the unexpired term of Glenna Howell (term to expire March 31, 2015)

Order appointing Sam Ash to the Kanawha PSD, replacing David Howell (term to expire June 30, 2017)

**Order Authorizing the President of the Kanawha County Commission to sign the Lost Securities Bond Applications dated November 25, 2014, for the purpose of processing unclaimed properties within the West Virginia State Treasurer's Office
Kim Fleck, Director of Finance**

**The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2014-2015 General Fund Budget Revision #7
Kim Fleck, Director of Finance**

1. Fiscal Year 2014-2015 General Fund Line Item Revision

EXPENDITURES:

001-401.00-5-67.00	CO COMM- TRANSFERS TO OTHER FUNDS	(30,000)
001-401.00-2-26.00	CO COMM- INSURANCE	30,000
001-700.00-1-08.02	SHERIFF LED - RESOURCE OFFICER OVERTIME	(30,000)
001-700.00-1-08.04	SHERIFF LED - REIMB OVERTIME	30,000
001-711.00-2-11.00	EMRGY SRV - TELEPHONE	(2,500)
001-711.00-3-45.00	EMRGY SRV - UNIFORMS	(1,000)
001-711.00-2-19.00	EMRGY SRV - BLDG & EQUIPMENT RENTAL	3,500

2. Fiscal Year 2014-2015 General Fund Budget Revision #7

EXPENDITURE:

001-401.00-5-67.00	COMM- TRANSFERS TO OTHER FUNDS	(8,815)
001-405.00-1-01.00	PROS ATTY- ELECTED SALARY	7245
001-405.00-1-04.00	PROS ATTY - FICA	555
001-405.00-1-06.00	PROS ATTY - RETIREMENT	1,015

CHECK REGISTERS/SUPPLEMENTALS (Order Confirming and Approving Disbursements to be made by the Clerk of the County Commission of Kanawha County)

Allens Auto Parts & Repair, \$3,610.18, Sheriff's Law Enforcement Division, for maintenance, repair, and parts for department fleet

Pitney Bowes, \$65,000.00, postage for the Circuit Clerk's office

Pitney Bowes, \$20,000.00, Microfilm Dept., postage for all courthouse departments (except the Circuit Clerk's office)

Casto & Harris, \$8,821.44, County Clerk – Elections, 1000 election kits for General Election 2014

LETTER OF INTENT

Riverside High School Football Boosters, \$3450.00, for Contribution for a New Football Trailer (Coal Severance Fund)

Ratification of Documents processed at the November 10, 2014, meeting:

Amended Order Appointing Emergency Ballot Commissioners

Order Admitting Will to Probate (Estate of Geraldine A. Wood)

Ratification of Documents processed at the Special Meeting on November 17, 2014

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the County Commission of Kanawha County, West Virginia (supplemental)

Order Appointing Permanent Successor to the Office of Prosecuting Attorney, pursuant to W.Va. Code §3-10-8

Certificate of Board of Canvassers' Votes Cast for Candidates at General Election of November 4, 2014

Order Referring to a Fiduciary Commissioner (Estate of Jacqueline Moody)