

KANAWHA COUNTY COMMISSION

AGENDA

September 25, 2014

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Regular Commission Meeting of
September 11, 2014

RESOLUTION/PROCLAMATION

Proclamation for Breast Cancer Awareness Month

NEW EMPLOYEES

Assessor

Diana Schdeed, Real Estate, Kanawha County Assessor's office,
part-time employee, \$12.00 per hour, effective October 1, 2014
The Honorable Sallie Robinson

Circuit Clerk

Ruth Owens, Part-time Clerk, Kanawha County Circuit Clerk's
office, part-time employee, \$10.00 per hour, effective September
30, 2014

The Honorable Cathy S. Gatson

Janet Ritz, Part-time Clerk, Kanawha County Circuit Clerk's office,
part-time employee, \$10.00 per hour, effective September 30, 2014

The Honorable Cathy S. Gatson

Sheriff – Home Confinement

Dee Lamarr Maynard, Home Confinement Officer, Kanawha County Sheriff's Home Confinement Department, full-time employee, \$37,687.00 per year, replacing Scott McNeely, effective October 1, 2014

The Honorable John Rutherford, Sheriff

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

5:00 P.M.

Discussion regarding all matters related to the Prosecuting Attorney's Office including continued expenses related to the Special Prosecutors assigned to Kanawha County, September 24th Invoice for Special Prosecutor Don Morris, and Invoice for Special Prosecutor Sid Bell, estimated to be \$30,000

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy
Jennifer Sayre, County Manager
Andrew Gunnoe, Deputy County Manager
Marc Slotnick, County Attorney

Discussion and approval regarding publication of annual unaudited financial statements due October 6, 2014

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

Discussion regarding Board of Assessment Appeals

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

Kanawha County Commission meetings through November, 2014
Commissioner Kent Carper
Commissioner Henry C. Shores
Commissioner Dave Hardy

DATE	TIME
Thursday, October 9, 2014	5:00 p.m.*
Tuesday, October 28, 2014	9:00 a.m.**
Monday, November 10, 2014	12:00 p.m.
Tuesday, November 25, 2014	12:00 p.m.

*Board of Assessment Appeals Hearings and Regular Commission Meeting

** Immediately following the Public Test

Discussion regarding General Election and important dates
Commission President Kent Carper

DATE	TIME	EVENT/LOCATION
Wednesday, October 15, 2014	9:00 a.m.	Public Test, Early Voting, Voters' Registration Office
Wednesday, October 22, 2014-Saturday, November 1, 2014	Monday, Tuesday, Wednesday and Friday 8:00am-5pm; Thursday 8:00am-7:00pm; and Saturday 9:00am-5:00pm	Early Voting for General Election
Tuesday, October 28, 2014	8:00 a.m.	Public Test, Christopher Street and Voters' Registration Office
Monday, November 3, 2014	7:00 a.m. – 4:00 p.m.	Voting Supplies, Voters' Registration Office
Tuesday, November 4, 2014	6:30 a.m. to 7:30 p.m.	General Election Day
Monday, November 10, 2014	7:00 a.m.	Canvass, Voters' Registration Office

6:00 P.M. PUBLIC HEARING

Public hearing regarding proposed revision to the Kanawha Public Service District Ordinance by Kanawha County Commission for Slaughters Creek Effluent Line Project

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

\$2,000 from Donnie Adkins training fund to send firefighters to National Fire fighter academy in Maryland for the Fallen Firefighters Memorial Service in October

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

Renovation Plan for Commission Courtroom

NEW BUSINESS

FIDUCIARY

Administrative Closing Order (Austin W. Middleton, Ward)

Order Admitting Will to Probate (Estate of Mack D. Blackwell aka Mac Deloid Blackwell)

Order Confirming and Ratifying Supervisor's Report of Claims and Settlement Reports

Order (Estate of Ada Mae Sloan)

Order Confirming and Ratifying Supervisor's Report of Claims and Short Settlement Reports

Recommended Order of Fiduciary Commissioner (Estate of Louis B. Johnson)

Recommended Order of Fiduciary Commissioner (Estate of Wanda Mawhinney)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Golden Rule Sign Company	Stonewall Jackson Middle School	\$9,200.00	Renovation of Stonewall Jackson Middle School Marquee per bids received by the Kanawha County Schools 9/12/14
Nyhart Inc.	Kanawha Co. Commission	\$5,000.00	Services rendered for GASB 45 Report
Stephens Auto Center	Sheriff's Legal Process	\$26,353.00	One 2014 Ford Police Interceptor SUV black with interior upgrade package, wheel covers, deduction for removal of spot light, re-mappable switches on steering wheel, SYNC basic; rearview camera, and cargo area dome lamp
Bebetter Health Inc.	Kanawha Co. Commission	\$5,520.00	Coaching with BeBetter System Aug, Sept., & Oct 2014
Family Carpet	Ct. Admin Judges	\$8,471.00	Provide and install Fritz tile and cove base in hallways, elevator area and two restrooms in Judge Bloom's area
West Virginia Radio Corp of Charleston	Sheriff's Tax Office	\$5,400.00	PSA's for tax collection dates/deadlines
Travelers	Kanawha Co. Commission	\$6,852.50	Claim #ESV8986 \$5,787.50 and Claim #EYY0556 \$1,065.00
Belle Police Department	Belle Police Department	\$9,300.00	Reimbursement for the purchase of four Bodycam Video cameras and partial purchase of a 2014 Ford Police Cruiser per Public Safety Grant Letter of Intent
Leaf Funding, Inc.	County Clerk	\$7,880.09	Copier leases for the county clerk per US Communities Contract

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending fiscal year 2014-2015 budget revision*):

Vendor	Department	Amount	Comments/Description
Capital Fund	From Coal Severance Special Duty Deputy Equipment	\$80,00000	New World Systems Project
Capital Fund	From Emergency Response Equipment Non-Depreciable	\$146,391.00	New World Systems Project
Capital Fund	From Public Safety Grant Carryover Police \$65,000 and contributions other entities \$135,000	\$200,000.00	New World Systems Project
Capital Fund	General Fund County Commission Contributions \$415,129 and Sheriffs Law Enforcement M&R Equipment MDT \$75,000	\$490,129.00	New World Systems Project
Capital Fund	From Concealed Weapon Capital Equipment Fund	\$150,000.00	New World Systems Project

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of September 25, 2014*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of September 25, 2014*)

The Honorable Vera J. McCormick, County Clerk

New Employee: Diana Schdeed, Real Estate, Kanawha County Assessor's office, part-time employee, \$12.00 per hour, effective October 1, 2014

New Employee: Ruth Owens, Part-time Clerk, Kanawha County Clerk's office, part-time employee, \$10.00 per hour, effective September 30, 2014

New Employee: Janet Ritz, Part-time Clerk, Kanawha County Circuit Clerk's office, part-time employee, \$10.00 per hour, effective September 30, 2014

New Employee: Dee Lamarr Maynard, Home Confinement Officer, Kanawha County Sheriff's Home Confinement Department, full-time employee, \$37,687.00 per year, replacing Scott McNeely, effective October 1, 2014

**Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$111,867.44)
Marc Slotnick, County Attorney**

Approval for Correction of Erroneous Assessments Personal Property Cancelled Tickets

Order authorizing the President of the Kanawha County Commission's to sign a reimbursement request to the West Virginia Department of Military Affairs and Public Safety for EMPG Grant funds

Carrie Clendening, Grant Coordinator/Legislative Liaison

Order Authorizing the President of the Kanawha County Commission to Execute a West Virginia Courthouse Facilities Improvement Authority Grant Application for \$100,000 for the 12th Grant Funding Cycle

Carrie Clendening, Grant Coordinator/Legislative Liaison

Order Authorizing the Clerk of the County Commission to issue a check from General County, #001-696.00-5-67.00, in the amount of Two Million Dollars (\$2,000,000.00) to the County Stabilization FUND #058, resulting in a Stabilization Fund balance of \$8,500,000

Kim Fleck, Director of Finance

Order Authorizing the President of the Kanawha County Commission to execute a Federal Reserve Bank of New York, JP Morgan Chase Bank, Release of Collateral Form
Kim Fleck, Director of Finance

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2014-2015 General Fund Budget Revision #5

The Revision of the Levy Estimate (Budget) for the County of Kanawha – F.Y. 2014-2015 Coal Severance Fund Budget Revision #2

1. **Fiscal Year 2014-2015 Public Safety Grant Fund Line Item Budget Revision**

Expenditures:

029-711.00-5-68.00	Public Safety- Contributions other Entity	(135,000)
029-711.02-5-68.02	Public Safety- Police Carryover	(65,000)
029-711.00-5-67.00	Public Safety- Transfers to other Funds	200,000

2. **Fiscal Year 2014-2015 Emergency Response Fund Line Item Budget Revision**

Revenue:

021-382-0-00.00	Emergency Response - Refunds/Reimb	240,863
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Expenditures:

021-401-00-3-41.00	Emergency Resp - Supplies	94,472
021-401.00-5-67.00	Emergency Resp - Transfers to other Funds	146,391

3. **Fiscal Year 2014-2015 Capital Fund Line Item Budget Revision**

Revenue:

090-388-0-00.00	Capital Equip – Transfers from Other Funds	1,066,520
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Expenditure:

090-700.00-4-56.03	Capital Equip – Sheriff LED Equipment	1,066,520
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4. Fiscal Year 2014-2015 General Fund Budget Revision #5

Revenue:

001-382-0-04.00 REIMBURSEMENT - SHERIFF OVERTIME 210,000

Expenditures:

001-700.00-1-08.04 SHERIFF LED - REIMB OVERTIME 210,000
001-700.00-2-16.01 SHERIFF LED - M & R EQUIPMENT, MDT (75,000)
001-401.00-5-67.00 COMM- TRANSFERS TO OTHER FUNDS 75,000

5. Fiscal Year 2014-2015 Journal Voucher Entry

Revenue:

001-382-0-00.00 Misc revenue 9,118

Expenditure:

001-700.00-1-08.01 Sheriff's LED - Overtime (9,118)

6. Fiscal Year 2014-2015 Coal Severance Fund Budget Revision #2

Revenues:

002-382-0-00.00 Coal - Sev - Ref/Reimbursements 8,000

Expenditures:

002-708.00-1-08.04 Coal Sev - Reimb Overtime 8,000
002-708.00-4-59.00 Coal Sev - Special Duty Deputy Equipment (80,000)
002-439.00-5-67.00 Coal Sev - Transfers to Other Funds 80,000

7. Fiscal Year 2014-2015 General Fund Line Item Revision

Expenditures:

001-430.00-2-30.01 COMM DEV - CONTRACTED SERVICES- DEMO (325)
001-430.00-2-36.00 COMM DEV - REFUNDS 325

LETTERS OF INTENT

Upper Kanawha Valley Enterprise Community, \$7,500.00, for contribution for HVAC Repairs

Montgomery Wayside Park, \$5,000.00, contribution for 1/3 of the expenses and materials and labor to construct a sidewalk for Montgomery Wayside Park – contingent upon the Fayette count Commission contribution

Ratification of Documents Processed at the September 11, 2014, meeting:

Order authorizing the President of the Kanawha County Commission to sign the Additional Software License agreement with New World Systems

Order Authorizing the Clerk of the County Commission to issue a check from the Coal Severance Fund (#002-439.00-5-68.00), in the amount of Seventy Nine Thousand Six Hundred Fifty Four Dollars Eighty Nine Cents (\$79,654.89), to the Kanawha County Public Service District, for the purpose of assisting with payment of delinquent payables (and emergency check)

Supplemental checks: Chuck Grishaber and Dale Petry for lodging at Days Hotel one night while attending local mitigation planning workshop in Flatwoods, total \$178.00; Chuck Grishaber in the amount of \$92.00 per diem for local mitigation planning workshop in Flatwoods; and Dale Petry in the amount of \$92.00 per diem for local mitigation planning workshop in Flatwoods

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the County Commission of Kanawha County, West Virginia (#2)

Purchase order: (for W. Kent Carper Justice & Public Safety Complex): Oval Construction Management LLC, \$8,500.00 for repair old elevator machine room door and wall to prevent future storm water damage per Kanawha County Commission contract

Fiduciary Order: Order Admitting Will to Probate (Estate of Bonita B. Devinney aka Bonita Baker Devinney)

Ratification of Order and Emergency Check Processed off the bench on September 19, 2014:

Order authorizing the clerk of the county commission to issue a check from the Coal Severance Fund (#002-439.00-5-68.00), in the amount of Seventy Seven Thousand Four Hundred Ninety Six Dollars Forty Cents (\$77,496.40), to the Kanawha Public Service District, to be processed as payments for sewage treatments on behalf of the Town of East Bank and the Town of Cedar Grove